



PARTNERSHIP STEERING COMMITTEE MEETING

Jan. 22, 2013: 9:30 a.m.-3:30 p.m.

Apache Gold Convention Center, San Carlos, Arizona

MEETING NOTES

Attendees		
Steve Aday, BIA	Marvin Mull, Jr- San Carlos Tribe	Cyndi Sullivan, ADOT
Kathy Boyle, ADOT	CT Revere, ADOT	Rick Powers, Jacobs
Michelle Fink, ADOT	Don Sneed, ADOT MPD	
Mark Griffin, CAG	Romare Truely, FHWA	
Bill Harmon, ADOT	Mary Tapija, San Carlos Tribe	
Patrick Kerr, G & W	Alicia Urquidez, ADOT ROW	
Bernadette Kniffin, San Carlos Tribe	Jerry Vest, G & W	
Misty Klann, ADOT	Joy Keller-Weidman, Holon	
Martin Lucero, CAG	Rod Wigman, ADOT	
John Marcanti, Gila County	Matt Moul, ADOT Globe	

Facilitators: Michelle Fink, ADOT, Office of Partnering; and Joy Keller-Weidman, Holon Consulting

Please see Attached Partnership roster for detailed contact information.

The next San Carlos Partnership meeting is April 18, 2013.

Agenda Items & Highlights

TOPIC	DETAILS
OPENING PRAYER	<i>Bernadette Kniffin</i> , Director, Nnee Bich’o Nii Transit Services lead the meeting open prayer.

TOPIC	DETAILS
KICK OFF & WELCOME	<p>Joy welcomed the San Carlos Partnership and kicked off the quarterly meeting. She reviewed the handouts and facilitated the partner introductions. All members introduced themselves: name, organization and role.</p> <p>New members included:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Gila County Board of Supervisors representative: John D. Marcanti <input type="checkbox"/> Genesee & Wyoming, Inc. Assistant Vice-President, Government Affairs: Patrick A. Kerr <input type="checkbox"/> Rick Powers, Jacobs <p>Guests: Kathy Boyle, ADOT Communications, Public Affairs</p>

	Matt Maul, Globe District
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TOPIC	DETAILS
Meeting Overview	<p>Meeting Outcomes:</p> <ul style="list-style-type: none"> ❑ Integrate annual meeting input to partnership focus for 2013: Goals & sub goals ❑ Review PEP results from large partnership and identify key issues and Next Steps ❑ Key Partnership Groups' Updates ❑ Complete PEP for January 2013 ❑ Plan for April steering committee meeting

TOPIC	DETAILS
SAN CARLOS TRANSPORTATION GROUP UPDATES	<p>Marvin Mull, Jr., San Carlos Transportation Coordinator</p> <ul style="list-style-type: none"> ➤ 7 mile project – updating plans, will kick off this year ➤ Bylas project – funding is available and utilities are ready ➤ BIA project – plans delivered on Jan. 22, hope to kick off in May ➤ Hoping to get funding for the whole project to complete all phases at the same time. ➤ Welcome sign established at the entrance of San Carlos tribal seal on it ➤ IGA are in the works, ➤ San Carlos Transportation Director position has been announced ➤ Team is waiting to hear who will replace Martha Interpreter-Baylish on the Transportation Committee

TOPIC	DETAILS
NNEE BICH'O NII TRANSIT SERVICES PRESENTATION	<p>Bernadette Kniffin, Director, Nnee Bich'o Nii Transit Services</p> <p>Bernadette reviewed the PowerPoint presentation 2012 Annual Directors Report.</p> <p>In July, the program received two 4 x 4 Chevy Trucks from Job Access Reverse Commute (JARC) Grant funding and one New Freedom (NF) Grant funding. In September held the first annual Nnee Bich I Nii conference to display the new van shelters and offices.</p> <p>2013 Transit Goals</p> <ul style="list-style-type: none"> ● Routes to Safford-Peridot-Casino-Globe by Transit Bus. ● Establish a Commuter Route from Phoenix. ● Establish Training for new Office Specialist- April 2013 ● Receive 3 Busses by Spring 2013. ● Receive 2 busses by Fall 2013. ● Project with San Carlos School District.

	<ul style="list-style-type: none"> • Develop In-House CDL Training for Transit Drivers utilizing our Transit Buses. • Develop “CDL Train the Trainer” with Transit Buses for Community. • Expansion route to Bylas to offer employment, education, training, & transportation. • Implement Tribal Automated Systems (TAS). • Purchase GED AZTEC Software • Spring 2013 - Hire: 1 Workforce Counselor, 6 more drivers, 1 dispatcher, 1 office specialist, 1 TANF Financial Specialist, 3 Eligibility Interviewer’s (EI), 1 Mechanic, and Mechanic Helper! • Maintain 200 plus employment placements for the year! • Maintain our WPR to 20% or better!
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TOPIC	DETAILS
ADOT COMMUNICATIONS: Public Affairs	<p>Kathy Boyle, ADOT Public Affairs Office is building relationships elected officials in all districts. Kathy’s focus is the southeast area of AZ. Job creation and transportation are tied together, for every 1 transportation job creates 2.2 other jobs in the US. Vehicle Registration Taxes peaked in 2007, there’s been a steady decline in taxes and fees for vehicle purchases, buying gas efficient cars, and changes driving habits. ADOT does not anticipate any new gas taxes to raise revenue.</p> <p>Dramatic shift in ADOT focus not expanding anymore, focus is highway preservation and maintenance. Modernization and expansion is only 50% of the budget. There is a \$62.7 Billion gap in funding in transportation needs and the actual funds being generated by the current gas tax of \$26.2 Billion vs. the \$88 Billion needed for growth and modernization.</p> <p>ADOT wants business leaders to be engaged in deciding what investments will most benefit the economic health of AZ.</p> <p>You can contact Kathy at kboyle@azdot.gov</p>

TOPIC	DETAILS
ADOT DISTRICTS UPDATES Bill Harmon, Safford	<p>Safford District: Bill Harmon- BHarmon@azdot.gov</p> <p>Districts are feeling the shortfall in projected revenues - \$350 Million will be curtailed in the next 5 years.</p> <p>No district minor funds will be available – districts will have to compete for</p>

	<p>the funds</p> <p>ADOT is transitioning away from building projects, and focusing on maintenance and preservation of roads and bridges. Reactionary mode of maintenance of roads and fixing the damages after they have occurred.</p> <p>Transportation Board is drafting a new 5-year plan and priorities based on revenue for the next 5 to 20 years.</p> <p>ADOT and local governments will have a limited revenue stream No high capacity projects are on the schedule – only maintenance and preservation projects (Bridge, roads, culverts) Map 21 reauthorization act has changed the funding streams Proposed railroad crossing at Bylas might be delayed Safety improvements Suggest that everyone look for new funding opportunities and update crash data for grant fund eligibility.</p> <p>Globe District: Matt Moul – mmoul@azdot.gov Bridge project near completion and ribbon cutting ceremony for the bridge should be held in the spring. District Engineer, Rod Lane has been appointed to the Tucson District Matt Moul and Wayne Grainger will assist with Globe District projects.</p>
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TOPIC	DETAILS
ARIZONA RAILWAY: Genesee & Wyoming, Inc. PRESENTATION	<p>Jerry Vest: Vice President, Government & Industry Affairs, Genesee & Wyoming Inc.- parent company of Arizona Eastern Railway</p> <p>Patrick A. Kerr: Assistant Vice President, Government Affairs</p> <ul style="list-style-type: none"> • Updated old 1960 engines to 1980 engines for faster and safer service • 8 new engines that run cleaner and quieter • Appreciate the community feedback for improvements

TOPIC	DETAILS
CAG PRESENTATION	<p>Mark Griffin, CAG Transportation Planning director- mgriffin@cagaz.org Martin Lucero, CAG Transportation Planner – mlucero@cagaz.org</p> <ul style="list-style-type: none"> • New transportation legislation • MAP-21“Moving Ahead for Progress in the 21st Century” • Effective September 1, 2012 for 2 years • JARC (Job Access), New Freedom and 5310 Grants (Disabled and Seniors) now combined in MAP-21

	<ul style="list-style-type: none"> • Grants can be written for operations, • Capital and Mobility Management • Grant applications no longer have to be <u>derived</u> from plan, now it must be <u>included</u> in plan • See website: fta.dot.gov/map21 for more information • Collaboration is required for funding under MAP-21 • Coordinated Plan Definition • “A <u>locally</u> developed, <u>coordinated</u>, public transit-human services transportation plan <u>identifies the transportation needs</u> of individuals with <u>disabilities</u>, <u>older adults</u> and <u>people with low incomes</u>, provides <u>strategies</u> for meeting those local needs and <u>prioritizes</u> transportation services for funding and implementation. • Addresses concerns of rural region as a whole • Collaborative Grant Writing • CAG is developing a Regional Transportation Plan (RTP) <ul style="list-style-type: none"> • The RTP will incorporate portion of the Human Services Coordinated Transportation Plan, • SCAT and its needs will be included, facilitating application for funding. • Combining efforts to find resources and partner organizations to help communities.
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TOPIC	DETAILS
AZtribaltransportation.org website and MPD Update- Misty Klann Don Sneed	<ul style="list-style-type: none"> • PARA program information • Next round of PARA funds will open in March/April • Tribal survey is posted online to provide feedback • ADOT Tribal Consultation Online Training for ADOT personnel will be available by July. 5 modules take approx 8 hours to complete. • Transportation Research project regarding tribal governments and transportation decision making fact sheet is posted to www.aztribaltransportation.org website • Update to the State Highway Safety Plan will begin Feb. 1 and will take about 18 months to complete. Contact Don Sneed for info • ITCA and 3 AZ tribes to develop new safety highway plans for their communities A) identify needs B) develop a plan • Section 106 – cultural and historical preservation act in the NEPA process. Early notification to the tribes and will meet with 8 tribes to discuss • Sign up for the listserv email updates on www.aztribaltransportation.org website

TOPIC	DETAILS
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FHWA- Romare Truely	<ul style="list-style-type: none"> • Following the MAP 21 changes and will keep us posted • Nate Banks has retired
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TOPIC	DETAILS
Partnership Focus 2013 (input from Oct. 2012 annual meeting)	SEE BELOW

GOAL	SUBGOALS	STEPS
Goal 1: Environmental sensitivity	<input type="checkbox"/> Understand value of local resources (including cultural sensitive plants, etc.)	<ul style="list-style-type: none"> ➤ Recommend a change in practices, as needed
Goal 2: Bylas Improvements	<input type="checkbox"/> Coordinated efforts <input type="checkbox"/> Participation <input type="checkbox"/> Annual Update	<ul style="list-style-type: none"> ➤ Consider Construction dates (subject to change) ➤ Reach out to other agencies ➤ Visual graphics of master plans ➤ Share crash data (Police dept.)
Goal 3: US 70 RSA – Globe	Prioritize & Implement: <input type="checkbox"/> Address safety issues at High School and Apache Burger <input type="checkbox"/> Continue data collection coordination and identify opportunities for process improvements	<ul style="list-style-type: none"> ➤ Prioritize recommendations from (1)RSA; (2) Corridor study (3)Funding through MAP 21 ➤ Clear communications re: barriers and needs ➤ Future step to educate and gain support from leaders: Develop a brochure to outline use of data (which is used to apply for Safety funds) and distribute results
Goal 4: Nnee Bich’o Nii Transit Services (Helping Our People)	<input type="checkbox"/> Take next steps to mature system	<ul style="list-style-type: none"> ➤ Identify alternate funding sources ➤ Look at coordination opportunities (i.e. longer/new routes, etc.)

TOPIC	DETAILS
Partnership PEP sub goals – review criteria	<ul style="list-style-type: none"> ◆ Confirm subgoals & complete for Jan 2013 ◆ Reviewed the October PEP ratings, which met expectations ◆ Why does one partner rate the meeting so much higher than another? ◆ Tribal participation is the utmost importance at the meeting. ◆ Tribal council members should attend to support the Partnership

TOPIC	DETAILS
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ISSUE RESOLUTION STEPS	<ol style="list-style-type: none"> 1. Identify and clarify the issue <ul style="list-style-type: none"> ➤ Be open and honest ➤ Document the issue 2. Gather the facts <ul style="list-style-type: none"> ➤ Deal in facts and focus on the issue ➤ Separate technical issues from policy and business issues ➤ Maintain the original definition throughout the escalation process ➤ Seek advice from more experienced personnel to problem solve 3. Determine who needs to be involved 4. Assure uninterrupted time when meeting (schedule a meeting) 5. Communicate the issue to and ask input from those involved <ul style="list-style-type: none"> ➤ Clearly understand the various levels of authority of other team members 6. Brainstorm resolutions and prioritize <ul style="list-style-type: none"> ➤ Do not let personalities interfere - avoid blame ➤ Look at the issue from the other person's point of view to better understand his/her perspective 7. Decide on resolution at the operations level <ul style="list-style-type: none"> ➤ Make decisions that are within your expertise and comfort level ➤ Saying "I don't know" is acceptable, if you are not comfortable in making a decision escalate the issue ➤ Do not skip levels on the Issue Escalation Ladder 8. Record agreements and action items <ul style="list-style-type: none"> ➤ Use proper forms 9. Use Issue Resolution levels as needed <ul style="list-style-type: none"> ➤ Honor the time pledges committed to during the partnering workshop ➤ Key players may agree to modify time pledges if needed to avoid impacts to the project ➤ If you can't agree, then agree to disagree and escalate together 10. Bring final decision back to all those involved
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	➤ Communicate in writing, the rationale (technical, policy or business) behind the resolution
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TOPIC	DETAILS
NEXT STEERING COMMITTEE AGENDA ITEMS & MEETING DATE	TOPICS: <ul style="list-style-type: none"> - More tribal participation - Organization changes within all partner groups - Revenue sources/other funding sources - HSIP Program & crash data sharing

TOPIC	DETAILS
CLOSING COMMENTS	<ul style="list-style-type: none"> • Everyone should attend the bridge ribbon cutting ceremony • Thank you for the hospitality, be patient and hang in there and keep working towards our goals • The partnership is necessary for our success, and teamwork and face to face relationships are necessary for progress • Encouraged to see the consistent participation • The group is good at identifying the need and ways to assist • Gather information to take back to the agency decision makers • Safe travels to all, see you in April

ACTION ITEMS & NEXT STEPS:

Action	Responsible Person	By when
Contact Bernadette Goodie for San Carlos Apache transportation liaison	Michelle Fink	March

Action	Responsible Person	By when
Forward links to partnership re: federal funding for private businesses (ANA)	Don Sneed	February

Action	Responsible Person	By when
Contact Marvin Mull, Jr. re: help with Wash and Old Winklemen road	John D. Marcanti	As needed

Action	Responsible Person	By when
Contact Seth to get an update on the letter to be sent to ADOT re: Arrow weed (determine if issue is important enough to the tribe to continue)	Marvin Mull, Jr.	February

Action	Responsible Person	By when
Consider for next annual meeting topics: HSIP; predictive modeling	Annual planning committee, led by Michelle Fink	July 2013

MEETING FEEDBACK

1. How valuable was this partnership meeting for you? Rating based on 15 responses: 3.5

This meeting was not valuable 0.5 1.0 1.5	This meeting was somewhat valuable 2.0 2.5	This meeting was valuable 3.0 3.5	This meeting was very valuable 4.0
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2. What about this partnership meeting was most valuable to you?

- ◆ This was my first meeting – understanding what takes place at his meeting and what topics are discussed.
- ◆ The ADOT Public Affairs update on the 5-year plan, the railroad update and the CAG update.
- ◆ Discussions and interaction with the team members
- ◆ Hearing the success stories and all the reports on the completed action items.
- ◆ Continuing to build relationships with partners and understand needs and challenges related to transportation.
- ◆ Meeting with tribal members to identify problems and to meet the partners.
- ◆ Good to hear about the tribe being proactive regarding funding resources and creating social transportation issue solutions.
- ◆ Sharing of information and very useful
- ◆ Staying connected to the partners
- ◆ Intergovernmental relationships
- ◆ Hearing project/program updates from the partners
- ◆ Continued discussions

3. What would have improved the effectiveness of this partnership meeting?

- ◆ Tribal council representative
- ◆ More tribal attendance – only 3 here today
- ◆ More guidance from the tribe about what they would like to gain from the partnership meetings.
- ◆ At least one tribal council member should be in attendance
- ◆ Police/traffic/ elected officials should be here
- ◆ Have people attend that are decision makers
- ◆ More tribal representation and input

4. How do you rate the effectiveness of the Facilitators/Presenters? Rating based on 15 responses: 3.63

Was not effective 0.5 1.0 1.5	Was somewhat effective 2.0 2.5	Was effective 3.0 3.5	Was very effective 4.0
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- ◆ Good meeting

- ◆ Joy is outstanding in summarizing discussions and getting partners consent.
- ◆ Discussions stay focused
- ◆ Encouraged conversations
- ◆ Good work
- ◆ Always great

5. How do you rate this partnership’s potential for partnering? Rating based on 15 responses: 3.9

This partnership has no potential for partnering 0.5 1.0 1.5	This partnership team has some potential for partnering 2.0 2.5	This partnership team has good potential for partnering 3.0 3.5	This partnership team has very good potential for partnering 4.0
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- ◆ This partnership has real desire to partner on transportation and make improvements for San Carlos.
- ◆ Great potential

6. What other comments do you wish to offer?

- ◆ I believe our partnership group is maturing as we continue to participate and contribute.
- ◆ I look forward to meeting again to learn more.
- ◆ Thanks for the hospitality and lunch!
- ◆ Look forward to hearing who fills the tribal transportation director and the Globe DE positions.

The next San Carlos Partnership meeting is April 18, 2013.

Please send your action items updates to Michelle as soon as completed.