



PARTNERSHIP STEERING COMMITTEE MEETING

June 11, 2013: 9:30 a.m.-3:30 p.m.

Apache Gold Convention Center, San Carlos, Arizona

MEETING NOTES

Attendees	
Simon Hooke, San Carlos Apache Tribal Council	Misty Klann, ADOT MPD
Alicia Cadmus, San Carlos Apache Tribal Council	Martin Lucero, CAG
Martha Interpreter-Baylish, San Carlos Apache Tribe	John Marcanti, Gila County
Charles Russell, San Carlos Apache Tribe	Alicia Urquidez, ADOT ROW
Marvin Mull, Jr., San Carlos Apache Tribe	Michelle Fink, ADOT, Office of Partnering
David Thompson, Jr., San Carlos Apache Tribe	Rick Powers, Jacobs Engineering
Hutch Noline, San Carlos Apache TERO	Don Sneed, ADOT MPD
Bernadette Kniffin, San Carlos Apache Tribe	Maria Deal, ADOT Traffic
Veronica Evans, San Carlos Apache Tribe	Steve Wilson, ADOT Safford District
Jesse Gutierrez, ADOT Globe District	
Bill Harmon, ADOT Safford District	

Facilitators: Joy Keller-Weidman, Holon Consulting and Michelle Fink, ADOT, Communication, Office of Partnering

The next San Carlos Apache Partnership meeting is Oct. 24, 2013.

Please see Attached roster for detailed contact information.

Agenda Items & Highlights

TOPIC	DETAILS
OPENING PRAYER	Bernadette Kniffin, Director, Nnee Bich’o Nii Transit Services led the meeting opening prayer.

TOPIC	DETAILS
KICK OFF & WELCOME	<p>Joy welcomed the San Carlos Partnership and kicked off the quarterly meeting. She reviewed the handouts and facilitated the partner introductions. All members introduced themselves: name, organization and role.</p> <p>New members included:</p> <ul style="list-style-type: none"> ◆ Martha Interpreter-Baylish, San Carlos Apache Transportation Director ◆ Simon Hooke, San Carlos Apache Tribal Council – Gilson Wash District ◆ David Thompson Jr., San Carlos Apache Transportation ◆ Jesse Gutierrez, ADOT Globe District Engineer

	Guests: <ul style="list-style-type: none"> ◆ Maria Deal, ADOT Regional Traffic Engineering ◆ Alicia Cadmus, San Carlos Apache Tribal Council – Bylas District
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TOPIC	DETAILS
MEETING OVERVIEW	Participants will learn about and provide input to: <ul style="list-style-type: none"> ◆ New San Carlos Apache Transportation Office Director ◆ San Carlos Apache Transportation Office Updates ◆ Partnership action items’ status ◆ Partnering Evaluation Program results ◆ Partner Groups’ Key Updates ◆ Annual Meeting Planning

TOPIC	DETAILS
PARTNERSHIP MEMBERS’ INTRODUCTIONS	Martha Interpreter-Baylish, Transportation Director <ul style="list-style-type: none"> ◆ We appreciate everyone’s participation at this meeting today; you have a busy schedule, and have taken the time to attend this meeting. ◆ She looks forward to working with the Partnership

TOPIC	DETAILS
SAN CARLOS APACHE TRANSPORTATION GROUP UPDATES	San Carlos Apache Transportation Office Updates : (Charles Russell and Martha Interpreter- Baylish) <ul style="list-style-type: none"> ◆ He is happy to announce that Martha is the new Transportation Director and joined the team on June 3 ◆ Simon Hooke is the transportation representative on the Tribal Council ◆ Thank you for joining the meeting today Transportation Office updates – Martha Interpreter- Baylish <ul style="list-style-type: none"> ◆ Happy that the 2 bridge projects are completed ◆ Assisting the health department and social services dept with transportation concerns ◆ Sidewalk system linkage with the railroad

TOPIC	DETAILS
KEY PARTNER GROUPS’ UPDATES	Simon Hooke – Tribal Council representative – Gilson Wash District <ul style="list-style-type: none"> ◆ Thank you to Charles Russell for the introduction ◆ Welcome David Thompson to the transportation team, he has 27 years of construction experience and recently retired from the BIA, glad the joined the team ◆ Welcome Martha Interpreter- Baylish, as Director of the transportation office ◆ Top priority is the road to the new Bylas elementary school and housing subdivision to include the sewer/water utility installation. 15 homes have been

	<p>built in phase 1. Phase 2 to begin in 2014.</p> <ul style="list-style-type: none"> ◆ Bylas projects: Funding is available for additional improvements to Highway 70 improvements in addition to the Enhancement Project. ◆ A sidewalk will be constructed from the new Gila River Bridge to the Bylas Market as part of ADOT Highway 70 Improvement Project. ◆ San Carlos Route 6 Safety Project IGA submitted to ADOT for signatures. The project is for \$1.3 million. Consultant has been hired. ◆ Received funding from SEAGO to supplement the road project in Bylas ◆ USDA and IHS are reviewing 100% plans for sewer/water project in Bylas. ◆ ARRA Projects – Two projects are completed, one for design and engineering of three roads in Bylas and three roads in San Carlos and a Roads Restoration and Repairs Project for paved and unpaved roads. Currently, working on the final closeout reports. ◆ Design and Engineering Project for Route 6 in San Carlos is 90% complete. Dibble Engineering is the contractor. Has been sent to BIA for final review. ◆ Preliminary discussion held with PDEE to do a study and to move the Highway 70 school entrance further west from the Apache Burger turnoff for safety reasons ◆ Both Bylas Gila River Bridge and San Carlos River Bridges are complete. ◆ San Carlos Airport Upgrades - New fuel tanks and pumps to be installed for aviation and jet fuel later this year. ◆ A back road going to the new hospital to take traffic off US 70 is being proposed by SCAT. ◆ The Arizona Corporation Commission approved funding for improvements to two RR crossings in Bylas. ◆ A new road is being proposed for the old Winkleman Road west of the casino. ◆ A new RR crossing and the relocation of an existing RR crossing is being proposed by SCAT for the Bylas community. ◆ Work for the Hwy 70 ADOT Enhancement Projects for Bylas and San Carlos is ongoing. <p>Winkleman Road – washboard condition</p> <ul style="list-style-type: none"> ◆ Suggest looking for the old road blueprints at the Globe District office – Wayne Grainger may be able to assist ◆ Alicia will look for blueprints at the ADOT ROW office ◆ Washes and lack of culverts could be an issue before grating <p>IGA agreement with Gila County</p> <ul style="list-style-type: none"> ◆ Permits are needed for graters to be legally on the property
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TOPIC	DETAILS
District updates Jesse Gutierrez	<p>Jesse Gutierrez is the new Globe District Engineer</p> <ul style="list-style-type: none"> ◆ He is happy to be part of this Partnership

<p>Bill Harmon</p>	<ul style="list-style-type: none"> ◆ Point of Pines project is completed ◆ San Carlos bridge – in the final stages of stripping and clean up ◆ Salt River Canyon rest area - reconstruction and redesign at 30% design <p>Bill Harmon – Safford District Engineer:</p> <ul style="list-style-type: none"> ◆ Congratulations to Martha as the new SCA Transportation Director ◆ Nice to see Simon Hooke and Alicia Cadmus join the meeting today ◆ Closure on US 70 due to a fire in the river bottom - San Carlos Police and DPS worked well together on this emergency situation ◆ The Arrow weed plant memo has been received and has been documented. Bill shared this memo with the partnership. ◆ New Gila River Bridge near Bylas is complete ◆ The ribbon cutting ceremony can be scheduled anytime – preferably in the fall, when it isn't so hot and muggy ◆ Servicing of the ADOT winter equipment vehicles is occurring now
<p>Steve Wilson</p>	<p>Steve Wilson - Bylas project to improve 3 intersections</p> <ul style="list-style-type: none"> ◆ Intersections located at the church, rest stop and at the market ◆ Lighting will be replaced on both sides of the road ◆ Pedestrian highway beacon to be installed ◆ Pathways to and from the beacon area, to help people reach the beacon to cross at that area ◆ Final design for the Bylas project to be delivered in June 2014 ◆ April Bylas community meeting was well received and good feedback on changes ◆ May 21 presentation to the Tribal Council and got some excellent input for changes ◆ May 29 railroad meeting about the signals and crossing improvements and crosswalk improvements to meet ADA requirements ◆ Bill added some Bylas history to the new project that has taken 10 years to reach this point. Everyone has worked together to make this possible. ◆ Stressed the importance of sharing crash data with ADOT for justification of the project and the federal funds for this to become a reality. ◆ Focus and Partnering is how these projects become a reality.

<p>Misty Klann</p>	<ul style="list-style-type: none"> ◆ Simon thanked Bill Harmon for his attention to the San Carlos projects ◆ Martha asked that the weekly project process reports be sent to her, to support SCA with tracking the progress. <p>MPD – Starting new PARA studies with other tribes</p> <ul style="list-style-type: none"> ◆ Section 106 consultation – part of the NHPA for cultural and historic preservation. The Moving Forward Team (formed as a result of the June 2011 workshop to address the comments and actions items expressed by the workshop participants) developed documents that outline ADOT/FHWA’s current consultation processes and Section 106 procedures. ◆ FHWA has the responsibility to ensure that Section 106 consultation occurs, and ADOT has the resources to implement and work with tribes. ◆ Formal consultation letters have been sent out to tribal leaders and staffs to invite them to start a conversation about how to better address each other’s needs. ◆ ADOT Tribal consultation online training course has been launched. Very proud of the project and hope that it will foster better working relationships with the tribes. ◆ Assisted with community outreach on the US 89 and N 20/US89T project at Navajo Nation Chapter Houses and will continue to as needed.
<p>Martin Lucero</p>	<p>Martin Lucero – CAG – regional plan is in the approval process</p> <ul style="list-style-type: none"> ◆ 5300 program - Blyas TANF Wellness Center grand opening and linking the health services with the transit services ◆ Reference Letter of support supplied to Bernadette ◆ CAG will head the evaluation committee – 5 members will assist ◆ Working on Coco Valley and Copper Corridor to coordinate with the San Carlos transit system and support new connections ◆ Support provided to the Senior center ◆ Hope to connect Maricopa County transit with San Carlos transit eventually ◆ Five Application letters submitted already for funds ◆ Town of Hayden to partner with SCAT to implement transit routes
<p>Hutch Noline</p>	<p>Hutch Noline – TERO Office</p> <ul style="list-style-type: none"> ◆ San Carlos economic development is needed to put residents to work ◆ Unemployment is the largest issue facing the SCAT residents.

	<ul style="list-style-type: none"> ◆ Issue: Railroads blasting their horns at night – can this be stopped at night? ◆ Thanks to FNF for employing some SCA residents on the bridge projects and he hopes that this will continue ◆ Partnering for Indian Employment – PIE – long term planning ◆ Future Hospital project and Point of Pines project can bring employment opportunities to the area ◆ Encourages the long term project of widening roads to 4 lanes to bring future manufacturing and jobs to the area ◆ Supports this Partnering working relationship with ADOT and contractors ◆ Bill – how to reevaluate the funding strategy for creating funds for all projects ◆ US 60 & 70 safety improvements need to be discussed at meetings as often as possible ◆ Reminder - It is possible for SCA to lobby for funds for tribal projects
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TOPIC	DETAILS
SHSP UPDATE Don Sneed	<p>Arizona Strategic Highway Safety Plan (SHSP) Update (<i>Don Sneed</i>)</p> <ul style="list-style-type: none"> ◆ FAQ handouts were provided ◆ Data driven that integrates the 4 E's of engineering, education, enforcement and emergency medical services ◆ This is a statewide performance measures, goals and objectives, and emphasis area, then provides strategies to improve transportation safety on all public roadways ◆ 15 month timeline to be completed on March 2014 ◆ Develop strategies to reduce fatal and serious crashes ◆ Broad range of stakeholders- FHWA, ADOT, DHS, DPS, FMCSA, NHTSA and tribes ◆ Will schedule the task force meetings in late July and August ◆ The Safety Summit will be held on Sept. 26 with 400-500 attendees ◆ 80% of the fatalities are occurring on 5 states reservations. Arizona was the highest state. ◆ If the tribe is going to pursue a project should coordinate with the SHSP Map 21 ◆ Volunteer tribal representatives can join any of the 7 task force teams ◆ Fill out the form to be added to the mailing list and provide input to an area of your concern <p>Q & A responses:</p>

	<ul style="list-style-type: none"> ◆ Martin – CAG has funds available, projects should be submitted by July ◆ Over the next 3 years STP funds available, \$2.6 M to Gila and Pinal Counties ◆ Identify how the safety related projects fit into the SHSP
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TOPIC	DETAILS
TRANSIT PROGRAM UPDATES	<p>Nnee Bich’o Nii Transit Services (Helping Our People) <i>(Bernadette Kniffin)</i></p> <ul style="list-style-type: none"> ◆ 2 New buses were delivered to SCA. Expecting 2 more buses and a 49 passenger coach ◆ 2 eight passenger vans with a lift to help elders get to their activities ◆ One bus was on display in the parking lot for the partnership to tour and take a short ride ◆ 987 residents have found employment through TANF ◆ Tribal pass through funding – 22 employed ◆ On July 1, an 40 additional members to be employed ◆ New GED programs must be online, a teacher will assist with the implementation ◆ Bylas transit shelters grand opening, 198 people attended the event, see photos ◆ Programs are now being developed for the children, rather than adult focused ◆ Grand opening news article in the Silver Belt and Moccasin ◆ Providing transport for the seniors to get to the store and medical centers ◆ CDL training offered and future plan to offer a CDL training school ◆ 5310 funds will assist with the salaries of 2 new drivers ◆ The elders may be able to a make a donation, since they are on a fixed income ◆ The roadrunner emblem was developed by an elder and is used on all vans that the seniors can use.

TOPIC	DETAILS
NEXT STEPS UPDATES	<p><u>Partnership Next Steps Updates</u></p> <ul style="list-style-type: none"> ◆ White Mountain Apache Transit can be invited to the annual meeting ◆ Send the Save the Date to all partnership member for October 25 meeting

TOPIC	DETAILS
Pedestrian Beacon at intersection	<ul style="list-style-type: none"> ◆ Begin a pedestrian count study at the school and shopping center location ◆ Tribe should apply for PARA Funds to do a corridor study of the entire area that takes into account for the new homes in the area. Involves 2 parts – turning lanes and the pedestrian study ◆ Cost/benefit ratio is needed if applying for HSIP funds ◆ Suggestion to find and update the TIA to save time and money ◆ Research HSIP funds ◆ STP funds through CAG after the research is done

	Action plan to review at the tribal dept level and develop a plan and funding
TOPIC	DETAILS
MOU	<p><u>Discussion topic: MOU with Gila County for Maintenance</u></p> <ul style="list-style-type: none"> ◆ John is meeting with Charles and Martha

TOPIC	DETAILS
ANNUAL MEETING PLANNING	<p>Annual Oct. 24th Partnership Meeting planning: <u>Topics</u>; <u>Invitees' List</u>; <u>Planning Committee members</u>; <u>Next Steps</u>; <u>Success Stories</u>, etc.</p> <p><u>Desired Outcomes and suggested topics:</u></p> <ul style="list-style-type: none"> ◆ Build Awareness: ADOT 5 year plan results and update ◆ Map 21 implication and effect on Tribal programs ◆ A BIA presentation? ◆ Select/ prioritize the projects with Partnering opportunities ◆ Current funding resources ◆ Transit update – PARA study ◆ Predictive modeling ◆ Review charter and goals ◆ Federal Aid process ◆ Safety events update from Sept 26 meeting (Don) ◆ Establish relationships through networking – more time (TNT – Tribal Networking Time) ◆ ADOT Reorganization- who to call for what ◆ Assure productive outcomes – user friendly language (how each plan corresponds to transportation) <p>Small group discussions:</p> <ul style="list-style-type: none"> ◆ Federal Aid ◆ Partnering – what is it, why is it important, overview (3 laminated Cards) <p>Our Successes:</p> <ul style="list-style-type: none"> ➤ Projects ➤ Processes ➤ Products ➤ Relationships <p>Railroad Update</p>

TOPIC	DETAILS
PEP	<p>PEP (Partnering Evaluation Program): April ratings review and complete form for June 2013</p> <ul style="list-style-type: none"> ◆ PEP form was completed before the lunch break by all attendees. The goal was to collect more information from the team. Excellent comments were submitted.

TOPIC	DETAILS
Website Review Misty Klann	<ul style="list-style-type: none"> ◆ Find the ADOT 5 year plan link at AZtribaltransportation.com under Resource Links page > ADOT section ◆ Conferences listed on the right ◆ Meetings, and workshops listed on left ◆ Resource manuals links ◆ Center column is the link to the San Carlos notes and roster

TOPIC	DETAILS
NEXT MEETING	<ul style="list-style-type: none"> ◆ Next Meeting: Oct. 24, 2013 ◆ Send out the save the date in June

TOPIC	DETAILS
FUTURE TRIBAL PARTNERSHIP MEETING DATES	<ul style="list-style-type: none"> ◆ October 24, 2013 will be the annual meeting

TOPIC	DETAILS
CLOSING COMMENTS	<ul style="list-style-type: none"> ◆ New people are joining the partnership and need guidance on the Partnering process ◆ NCHRP is conducting a national study ◆ Wonderful to have Martha back on the transportation team ◆ Thanks for the hospitality for the meeting room and lunch

TOPIC	DETAILS
CLOSING PRAYER	<ul style="list-style-type: none"> ◆ Martha Interpreter- Baylish gave the closing prayer to end the meeting.

NEXT STEPS:

Action	Responsible Person(s)	By when
Look for the old plans or blueprints from the Winkleman road to share with Martha and Simon – can the old plans save money to use for future improvements?	Wayne Grainger Alicia Urquidez	July 19

Action	Responsible Person(s)	By when
Forward the weekly district project meetings notes to Martha	Bill Harmon Jesse Gutierrez	July 1

Action	Responsible Person(s)	By when
Bernadette will update the Transit program at the Oct annual meeting as a success story	Bernadette Kniffin	October

Action	Responsible Person(s)	By when
TERO requirements to be coordinated on the Bylas projects	Steve Wilson Hutch Noline	July 1

Action	Responsible Person(s)	By when
Contact all the annual meeting planning committee members to schedule 1 st GoToMeeting in August	Michelle Fink	July 15

Action	Responsible Person(s)	By when
Remind all partner groups to contact their partner group leader to save the date for the Oct, 24 th annual meeting	Michelle Fink	July 1

Action	Responsible Person(s)	By when
Send a list of Adopt a Highway coordinators on US 70 to Martha	Jesse Gutierrez Bill Harmon	July 1

Action	Responsible Person(s)	By when
Review and update the TIA report that could establish a pedestrian study for the beacon at the school and market. To discuss a the SCAT Transportation Board meeting	Charles Russell	July 1

Action	Responsible Person(s)	By when
Invite the following to the October 24 meeting: Wellness program – Dr. Gail Simms Health Department - Velda Williams Forestry Director- Randal Dee Tribal Council members	Michelle Fink Martha Interpreter-Baylish	Sept. 5

Action	Responsible Person(s)	By when
NHPA study results and update	Don Sneed	Oct

Please send your action items updates to Michelle as soon as completed.

MEETING FEEDBACK based on 12 evaluations forms

1. How valuable was this partnership meeting for you?

Average Rating: 3.75

This meeting was not valuable 0.5 1.0 1.5	This meeting was somewhat valuable 2.0 2.5	This meeting was valuable 3.0 (1) 3.5 (4)	This meeting was very valuable 4.0 (7)
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2. What about this partnership meeting was most valuable to you?

- ◆ Good Information
- ◆ Being able to provide an update on the AZ Strategic Highway Safety Plan
- ◆ Being able to relay information to Martha Interpreter-Baylish on the status of current projects and processes
- ◆ Seeing various departments of tribal government and their participation
- ◆ Cooperating to solve common problems
- ◆ General info
- ◆ Exchange of ADOT information, need to learn more about ADOT's project protocol
- ◆ To get to know the partnership group members
- ◆ Good participation
- ◆ Open communication between all participants
- ◆ Networking
- ◆ Seeing some many tribal members at the meeting
- ◆ Good discussion on the intersection safety issue by the school and the need for the safety beacon
- ◆ Safety launch info was excellent, website review is helpful, networking over lunch was productive
- ◆ Established good working relationship with each other

3. What would have improved the effectiveness of this partnership meeting?

- ◆ It would be nice if all partners show for the meeting
- ◆ No comments to add – it was a very effective meeting
- ◆ As usual, keeping all the people to the end
- ◆ Presentations by the other agencies that work with ADOT and maybe the tribe

4. How do you rate the effectiveness of the Facilitators/Presenters?

Average Rating: 3.75

Was not effective 0.5 1.0 1.5	Was somewhat effective 2.0 2.5	Was effective 3.0 (1) 3.5 (4)	Was very effective 4.0 (7)
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- ◆ Provided very good educational presentations to the group
- ◆ Very effective in keeping the partners to follow up with the action items
- ◆ Good work Joy and Michelle
- ◆ Always great
- ◆ Very effective, kept the meeting moving and on time
- ◆ Joy is excellent!
- ◆ Meeting was partly educational and partly focused on identified issues

5. How do you rate this partnership’s potential for partnering?

Average Rating: 3.75

This partnership has no potential for partnering 0.5 1.0 1.5	This partnership team has some potential for partnering 2.0 2.5	This partnership team has good potential for partnering 3.0 (1) 3.5 (4)	This partnership team has very good potential for partnering 4.0 (7)
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- ◆ Looking forward to working with Ms. Interpreter Baylish to continue to move the partnership forward
- ◆ Excellent, trust-based relationship committed to excellence
- ◆ Excited to see the SCA transportation team growing! This is good for the entire partnership

6. What other comments do you wish to offer?

- ◆ Thanks to the San Carlos Apache Tribe Transportation Dept and Transit system for the hospitality
- ◆ Good job Joy and Michelle
- ◆ Thanks for a good meeting
- ◆ The food was delicious. Thank you for the tribes hospitality
- ◆ This is a very positive partnership that has proven that it works well together
- ◆ Enjoyed seeing the bus and ride

Next meeting (annual meeting) is October 24, 2013.

Please send your action items updates to Michelle as soon as completed.