

San Carlos Apache Tribe Partnership Steering Committee Meeting

Apache Gold Conference Center, San Carlos, AZ

Tuesday, April 21, 2015: 9:00 am to 3:30 pm

MEETING NOTES

Attendees

STEERING COMMITTEE MEMBERS

Alvena Bush, WMAT	Jesse Gutierrez, ADOT	Romare Truly, FHWA
Bernadette Kniffin, SCAT	John Marcanti, Gila County	Simon Hooke, SCAT
Bill Harmon, ADOT	Marvin Mull, Jr., SCAT	Steve Aday, BIA
Cheryl Wilson, SEAGO	Rick Powers, SCAT Consultant	Tara Chief, WMAT
Don Sneed, ADOT		

GUESTS/PRESENTERS

Andre Stevens, WMAT	David Francis, SCAT	Kimberly Utley, FHWA
Angela Gotto, CAG	David Thompson Jr., SCAT	Ruth Greenspan, ADOT
Arron Williams, FHWA	Hugh Moses, SCAT DOT	Susan Puzas, ADOT
Bonnie Opie, ADOT	Jeffrey A. Minefee, ADOT	Wilbur Belvado, SCAT
Clark Richin, BIA	Kelly LaRosa, FHWA	

Facilitator: Michele Crank, ADOT, Office of Partnering

The next Partnership Steering Committee Meeting is July 28, 2015

Agenda Items and Highlights

Topic

Federal Highway Administration – Funding for Transportation Safety Plans

Presenter: Kelly LaRosa, FHWA, Arizona Division and Aaron Williams

Discussion

Power Point presentation: <http://www.aztribaltransportation.com/sca/steering-presentations.asp>

Kelly LaRosa provided an overview of the Arizona Strategic Highway Safety Plan, the Highway Safety Improvement Program, and Tribal Safety Plans.

The date for Tribal Safety Plan application funding has not been advertised. It will be available on the FHWA-FLA Tribal Transportation Program Safety website. Kelly will provide that information. (Action item)

Aaron Williams provided information on the RSA process and the importance of an RSA as it relates to application for funding.

Rick Powers and Marvin Mull commented that HSIP funding is approved for the high school area project.

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BIA Home site Leasing process	Presenter: Clark Richins, Reality Specialist, Bureau of Indian Affairs, San Carlos Agency
Discussion	Power Point presentation: http://www.aztribaltransportation.com/sca/steering-presentations.asp
<p>Clark Richins discussed the BIA San Carlos Agency Home Site Leasing Process including the determination of available sites, mapping, surveying and completing the request application. He also reviewed the Planning and Zoning approval process and NEPA clearance requirements.</p> <p>Question: Is there a process reminding applicants of home site leases to request an encroachment permit, if access is needed off of US 70 and/or SR 77? Mr. Richins stated "We do have a system in place if it is a BIA road for them to request an encroachment permit and all of these requests do go through the Planning and Zoning Committee of the Tribe for approval." Who are members of the planning and zoning committee and do they have an ordinance in place regarding encroachment permits administration regarding safety access and exit on to State and BIA roads? The response was "No, there is not an ordinance in place but education can be incorporated with BIA home site applications to make sure it is when situations where home site applicants will be required to obtain any and all encroachment permits when necessary."</p> <p>It was suggested that ADOT Right of Way agents Jeffrey A. Minefee and Susan Puzas work with Clark Richins on providing a written process to potential home site lessees requesting access to US 70 or SR 77. This process is not a guaranteed fix as the San Carlos Apache Tribe Planning and Zoning Committee reviews all applications and it has the authority to approve and or disapprove with or without ADOT encroachment permitting process compliance. Clark Richins recommended that the Planning and Zoning Committee possibly review the encroachment permit requirements and that this information be presented at the next Committee meeting.</p>	

Topic	
ACTION ITEMS/GOALS UPDATE	Presenter: Michele Crank
Discussion	All documents, action items and goals document can be reviewed: http://www.aztribaltransportation.com/sca/steering-presentations.asp
<p>Each action item from the January 27, 2015 Steering Committee Meeting was reviewed and matched with the 2014/2015 Key Partnering Goals document (working document). Status on addressing the goals will be reviewed at the 2015 Annual Partnership Meeting.</p>	

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Partnership updates	Presenter: As indicated below
Discussion	
<p>Marvin Mull, Director, San Carlos Apache Tribal Department of Transportation</p> <ul style="list-style-type: none">• Charles Russell is completing the process to apply for a \$30 M TIGER grant for Indian Route 6. This grant application will have no matching dollars. IR 6 design is at 90% complete.• Work on the Indian Hills sidewalk project to begin during the month of June.• Chip seal work on Old Winkelman Road to start June 4th. Consultants to design frontage road for home sites off of US 70 for safety access.• A PARA study application was submitted to plan for development in the casino area along US 70 and the railroad.• Airport improvements – Sales of aviation fluids.• The reservation west end entrance gateway monument project is completed.• The sidewalk project near the school has been completed. <p>Bernadette Kniffin, Manager, Nnee Bich 'O Nii Transit Services (power point in presentation file)</p> <ul style="list-style-type: none">• Safety meeting is the first topic of everyday within the transit workforce.• In house drug and alcohol testing is a random process that is conducted.• 51 fleet management.• Employee appreciation award presentations for the staff conducted last week.• Zero accidents over the past three years of operation.• Training provided on obtaining CDL, OJT and on blood borne pathogens.• Passed the ADOT transit audit in March 2015.• Can now receive federal transit grant funds directly from FTA. Will go direct for the Tribal Transportation Program funding and will still pursue ADOT transit funds.• Reports provided to ADOT for its transit grants and also the federal government reports are due on an annual timeframe. <p>Jesse Gutierrez, District Engineer, ADOT Globe District (Tri fold in presentation file)</p> <ul style="list-style-type: none">• \$2 M project – High School to the “Top of the Hill”.• Salt Creek to Gila River Bridge climbing lane.• Oak Flat Climbing Lanes project, construction will start in one month.• Gilson Wash retrofit is on the bid sheet currently.• US 60 to Silver King Superior project construction, July/August scheduled for 850 days.• Queen Creek Tunnel lighting project.• US 70 and Indian route 6 intersections (meetings).	

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Bill Harmon, District Engineer, ADOT Safford District (Single page document in presentation file)

- Railroad contractor –Work to start Oct/Nov for highway improvements.
- Work on Mount Turnbull near clinic.
- Work on Navajo Point
- Bylas area project construction expected to begin this summer and to include raised median on US 70 between the store and clinic; a pedestrian gate for safety and to discourage pedestrians from using the cattle guard; and traffic calming (to slow traffic) in the area.
- Eligible for safety funds to prevent injuries and fatalities, and pedestrian crossing highway issues.
- Old enhancement to help with project.
- \$10.5 million dollar project to advertise at the end of this year.

Don Sneed, ADOT Senior Planner & Tribal Liaison

- Two documents have been prepared for implementing the Arizona Strategic Highway Safety Plan (AZ SHSP) – A Final Report and Appendices.
- Appendix B is the detailed emphasis area document. It describes the 12 Emphasis Areas and related data along with countermeasure safety strategies and proposed action steps. Each emphasis area has a team working on implementing the strategies.
- Tribal participation is needed on all the AZ SHSP teams!!!!
- Natural Risk Emphasis Area – Covers animals in the right of way and weather related issues. Meeting information for this emphasis area team was provided to the Tribal Transportation Department for sharing with the Tribal Transportation Board.
- Policy types of issues are to be addressed through the Interjurisdictional Emphasis Area – Tribal participation is encouraged for this team as well.
- A Statewide Safety Summit is tentatively planned for December 2015.

Romare Truly, FHWA, Arizona Division

- The MAP 21 Surface Transportation Bill expires May 31st. There will be a 3 month extension given.
- Grow America is the proposed bill to replace MAP 21. It may include a National Multimodal Freight Trust Fund. There is a State Freight Advisory Group in place to address issues.

The next meeting agenda items were discussed, the PEP Forms and Participant Evaluation Forms were encouraged to be completed, closing comments were given, and the meeting adjourned at 3:30 p.m.

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ACTION ITEMS

Action Items	Responsible Person(s)	Deadline
1. Update status on goal. 1. A. (1) Needs identified through completed RSAs and meeting with Richard Weeks, ADOT.	Marvin Mull	Status update: 07 28 2015

Action Items	Responsible Person(s)	Deadline
2. Tabletop discussions for TIM Courtney sent email messages to Marvin Mull and Alejandro Benally on May 1, 2015 requesting scheduling of discussions. As of July 8, 2015, she has not received any response from Tribal contacts (Marvin Mull and Alejandro Benally)	Bill Harmon/Matt Moul/Marvin Mull	Status update 07 28 2015

Action Items	Responsible Person(s)	Deadline
3. Contact Alejandro Benally, SCAT PD stress his need to attend the partnership meetings.	Marvin Mull/Simon Hooke	Status update 07 28 2015

Action Items	Responsible Person(s)	Deadline
4. Submission for TIGER funds, due date June 5, 2015. Noted during last meeting SCAT to apply for \$30 M for Route 6. WMAT also considering.	Marvin Mull Tara Chief	Status update 07 28 2015

Action Items	Responsible Person(s)	Deadline
5. Review funding sources provided by Kelly LaRosa 04 21 2015 meeting.	Charles Russell/Bernadette Kniffin	Status update 07 28 2015

Action Items	Responsible Person(s)	Deadline
6. ADOT Right of way agents Jeffrey A. Minefee and Susan Puzas to work with Clark Richins on providing written process to potential home site lessee if they are requesting access to US 70 and SR 77. Follow up from last discussion: Economic planning department has person who reviews site location for potential home site lessee. ADOT Encroachment Application to be given to Nathan Nash, Land Use Manager. (Susie and Jeff)	Jeffrey Minefee, Susan Puzas and Clark Richins Funding –Marvin, Bill and Jesse	Update 07 28 2015 meeting

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<p>Get ADOT Encroachment Permit applications to Verna Cassa at San Carlos BIA. Education of individuals who apply for home site requiring access off US 70 and SR 77. Safford and Globe currently go out and review access sites.</p> <ul style="list-style-type: none"> • Tribal Planning and Zoning Committee need plan • Current data collection of home sites without encroachment permits (Jeff). Also need crash data (funding purposes) Marvin, Bill and Jesse. 		
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Action Items	Responsible Person(s)	Deadline
<p>7. Clark Richins recommended that the Tribal Planning and Zoning Committee possibly review requirements for planning and zoning and that this information should be presented at the next meeting of the Planning and Zoning Committee.</p>	<p>Clark Richins & Simon Hooke</p>	<p>Update 07 28 2015 meeting</p>

Action Items	Responsible Person(s)	Deadline
<p>8. Invite Justin Feek to present on Planning to Programming (P2P) at the July 28, 2015 Steering Committee Meeting.</p>	<p>Michele Crank</p>	<p>Rescheduled from April 21, 2015 meeting.</p>

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Participant Meeting Evaluation Feedback

Feedback is based on 22 forms.

Ratings: 1 = lowest 5 = Highest

1. How valuable was this meeting for you?

Average Rating 4.2

What about this meeting was most valuable to you?

- Meeting everyone since it was my first meeting
- Funding available
- Opportunities to network and learn about various partner processes. Seems that we are making good progress with respect to some of our goals – particularly, access management and encroachment permit coordination.
- Help each other, work together, you have of resources.
- Meeting other agencies and learning their ways
- The information discussed. I learned a lot.
- Networking with others in the transportation field and learning about the projects, priorities and goals of the tribe. The meeting gave a lot of helpful information.
- To build relationships and work together to improve and provide a safe transportations system used by all.
- Strengthen relationships
- Valuable to hear how all partner groups are actively contributing to the overall strength of the partnership.
- Networking & Action items to follow up on
- Establishing partners in the state of Arizona
- The meeting shared insight on different aspects regarding partnering
- Hearing progress on projects, meeting new tribal staff/agency staff
- Meeting people face- to-face and continue to maintain relationships with our partners
- Partnering very important and enjoyed comments working toward safety and improvements.
- Encroachment ROW issues w/ADOT
- Sharing information with ADOT/Tribe/BIA

2. What would have improved this meeting?

- Everybody participate
- See below
- Nothing feel it was successful
- Very good meeting really enjoyed it.
- The meeting was very informative
- Unknown- well organized meeting process

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- N/A
- The A/C was too cold
- That more administration heads in Tribal Governments could be present.
- N/A
- Good meeting – thanks to the San Carlos Apache Tribe for hosting the meeting and providing our lunch.
- I will look forward to participating more with partnering with the organization, to look for improvements for our highways
- Enforce action item, for results on next meeting

3. How do you rate the Facilitator?

Average Rating: 4.5

- Great attitude and kept on schedule
- Very Good
- Michele seems to have a good grasp of tribal processes and organization. I think it would be beneficial if she also developed a greater depth and breadth of the processes and organization of the partner agencies. Also suggest she work on correct names of programs & organization of the partner agencies. Also suggest she work on correct pronunciation and spelling of people's names.
- Facilitator is very attentive and keeps the meeting moving along.
- Very well organized
- Michele does a great job facilitating conversations, answering questions and getting correct information to those who need further information.
- Too long on goals
- Michelle did a very good job. She presented very well.
- Calm organized timely, friendly and kind. Balanced all well. Obviously Michele is well liked and respected.
- Always great!
- Very good at holding all partner groups accountable at fulfilling promises that meet objectives of the partnership
- Very helpful in layman's terms that is understood.
- She was very well spoken
- Thanks for keeping us on track Michele!
- Michele does a great job keeping everyone on task & on time. Also does great capturing topics of discussion.
- Very knowledgeable and informative
- Excellent service

4. How do you rate the effectiveness of this team?

Average Rating: 4.2

- Being my first meeting it was very informative and I look forward to future networking
- Everybody did good

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- I think there is a good participation at meetings and very good relationship – building respect and cooperation among partners. But we aren't as effective with following through to achieve our goals. Also, some of the goals seem less well-defined than might be ideal.
- Excellent – I feel real comfortable working with the group.
- Unknown – 1st time guest.
- Exercising potential to deliver!
- Very positive atmosphere, increasing trust, and willing to share resources
- Very cooperative
- N/A
- This partnership is very effective and it is encouraging to see the progress that has been made since the partnership started.
- Issues have been raised & resolved. There are several issues currently being discussed & as a result of this team, are being worked out.
- Keep climbing for higher improvements for safety of our highways
- Good meld
- Well plan w/discussion topics

5. What other comments or suggestions do you have?

- None
- (1) If we will be going back and forth between documents/such as the action items & the goals – it would be much easier to have the papers put together with a paper clip instead of a stapler. (2) Consider inviting Tonto National Forest to participation partnership. (3) I am still not sure of the participation in the meetings (including me) and actual steering committee members. Request clarification.
- Overall good class
- Keep up the good work. Look forward to working with individuals and team for encroachment permits needs education. Other future needs as they come up.
- Thanks!
- N/A
- Thank you to SCAT & Nnee Bicho Nii for hosting
- No comment
- N/A
- Michele did an excellent job once again
- N/A
- None

NEXT San Carlos Apache Steering Committee meeting is scheduled for July 28, 2015.

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