

Navajo DOT Partnership Steering Committee Quarterly Meeting
ADOT Flagstaff District Training Room
June 18, 2013

QUARTERLY MEETING NOTES

Attendees	
Taft Blackhorse, NDOT	Roland Becenti, BIA
Arlando Teller, NDOT	Calvin Castillo, BIA
Jason Yazzie, NDOT	Romare Truely, FHWA
Norman Cody, Navajo County	Kelly LaRosa, FHWA
Tim Dalegowski, Coconino County	Rob Nelson, ADOT Holbrook District
Chuck Howe, ADOT-Environmental	Michelle Fink, ADOT
Misty Klann, ADOT-MPD	Joy Keller Weidman, Holon Consulting
Jeremy Nelson, NDOT	Don Sneed, ADOT MPD

Facilitators: Joy Keller-Weidman, Holon Consulting & Michelle Fink, ADOT-Communications, Office of Partnering

The next Navajo Partnership meeting date will be in October location is to be determined.

See Attached roster for contact information.

Agenda Items & Highlights

TOPIC	DETAILS
INTRODUCTIONS	Guests: <ul style="list-style-type: none"> <input type="checkbox"/> Kelly LaRosa, FHWA <input type="checkbox"/> Jeremy Nelson, NDOT, CPS, Graphics and marketing

TOPIC	DETAILS
MEETING OUTCOMES	<p><i>Participants will learn about and provide input to the following:</i></p> <ul style="list-style-type: none"> ◆ NDOT & NDOT Highway Safety Department Updates ◆ Map 21 Safety updates – HSIP presentation ◆ Arizona Strategic Highway Safety Plan (SHSP) Update ◆ Research Study Update ◆ ROW process – terms and conditions of easements/MOU (Misty Klann) ◆ Partnering Evaluation Program (PEP) results and June 2013 Rating Form ◆ Partnership success stories & lessons learned ◆ Discussion topic: I-40 closure due to dust storm/the impact on the detour routes with heavy traffic and large trucks ◆ ATSP website and Navajo DOT pages ◆ Future Tribal Partnership Meetings

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NAVAJO DIVISION OF TRANSPORTATION PRESENTATION	<p><u>Navajo DOT updates (Arlando Teller, NDOT)</u></p> <ul style="list-style-type: none"> ◆ Closure of 89 severely affects the communities of Bitter Springs, Cedar Ridge, Marble Canyon and Navajo Springs. ◆ US 89T/N20 paving project: \$35 million of highway emergency relief funds for the construction of US 89T to begin on May 28, 2013 ◆ Ongoing chapter meetings that require a Navajo interpreter ◆ The construction workshop was held on June 5 ◆ Ground breaking event news article ◆ SB 1317 to include the tribal airports transmitted to the Governor for signature ◆ Regionalization plan moving ahead , meeting with the region planners ◆ Attending quarterly agency council meetings to communicate the NDOT efforts to the public ◆ Additional MAP 21 training needed for managers ◆ Red Dog Gravel project and spot graveling moving ahead ◆ Managers will be conducting the strategic planning in June 25-26, 2013 ◆ APA conference in September <p>Taft Blackhorse - Project Management</p> <ul style="list-style-type: none"> ◆ Red Dog Graveling projects are in 5 Navajo counties, stockpiles have been placed ◆ New goals and objectives set to spot gravel Navajo roads – repairs due to rain damage ◆ 120 day project planning needed to review plans and permits ◆ It has been challenging to meet the Navajo County project list, which are different than the chapter requests ◆ Following the laws and processes ◆ Will be meeting with the BIA and chapters on June 20 ◆ Excellent partnership with ADOT, FHWA, BIA and Navajo County on the 89T ◆ Families that are affected by the Geological aspect of the road maintenance ◆ Working with the Regional plan to meet the yearly goals ◆ Planners need more information and instructions to move forward ◆ Highway safety will have the a large impact on 89T <ul style="list-style-type: none"> ◆ Increased need to address the traffic enforcement on 89T and 160 and the high speed truck traffic in Tuba City

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	<p>Calvin Castillo, Fort Defiance</p> <ul style="list-style-type: none"> ◆ BIA route N9010, 98% completed with discretionary funds ◆ Discussions are ongoing to figure out how to fund the road maintenance program with reduced staff <p>Jason Yazzie – Planning Management</p> <ul style="list-style-type: none"> ◆ Communities are asking to use the 89T while it is under construction, to avoid the 72-mile detour to Page. Effecting employment, school, wear & tear on vehicles, arts and crafts vendors and fuel costs. ◆ Civilian complaints are increasing <p><u>NDOT Highway Safety Department Update: Jeremy Nelson</u></p> <ul style="list-style-type: none"> ◆ RSAs (Road Safety Audits) <ul style="list-style-type: none"> • Data Collection • Offer Defensive Driving Course • Offer Permit/ID Badge • Provide Injury Prevention Education and Awareness ◆ Safety outreach to High, Middle School, Elementary Schools ◆ Training and Education ◆ Provide Child Car Seat program and installation ◆ Child Passenger Safety Course ◆ Injury Prevention 1 & 2 ◆ Injury Surveillance System & implementation ◆ Establishing new coalition with the counties and state ◆ Injury and crash data with law enforcement and IHS, Utah DOT and ADOT ◆ RSA Training and 4 audits completed ◆ 5 safety improvement projects ◆ Future TraCS program – data driven policing, fewer errors, direct access to forms
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TOPIC	DETAILS
HSIP PRESENTATION	<p><u>Map 21 Safety updates – HSIP presentation (Kelly LaRosa, FHWA)</u></p> <ul style="list-style-type: none"> ◆ To achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned public roads and roads on tribal lands. The HSIP requires a data-driven, strategic approach to improving highway safety that focuses on performance. <p>Examples of Eligible Projects for HSIP</p> <ul style="list-style-type: none"> • Eliminate roadside obstacles or hazards

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QUARTERLY MEETING NOTES

- Upgrade signage
 - Upgrade pavement markings
 - Rumble strips
 - Upgrade guardrail end treatments
 - Improvements on high risk rural roads
 - Conducting road safety audits
- (NOTE: Automated Enforcement NOT eligible)

HSIP Application Process

- Submit through local COG/MPO for Local Government HSIP
- Submit through ADOT Traffic Safety Section for State-managed HSIP
- Must be identified in TIP/STIP
- Must get eligibility approval from ADOT/FHWA
- Then get Funding Authorization.

Any work performed prior to Funding Authorization is not eligible for reimbursement

Tribal Safety Management System (SMS)

- Federal Lands Highway Tribal Transportation Program
- Two Safety Management Plans:
 - ◆ Strategic Plan
 - ◆ Implementation Plan
- Partners included FHWA, BIA, NHTSA, IHS, and Tribal representatives

<http://flh.fhwa.dot.gov/programs/ttp/safety/>

Website links:

<http://safety.fhwa.dot.gov/hsip/>

<http://flh.fhwa.dot.gov/programs/ttp/safety/>

<http://flh.fhwa.dot.gov/programs/irr/safety/sms.htm>

<http://safety.fhwa.dot.gov/rsa/>

Contact Craig Genzlinger, FLH Tribal Safety Specialist
406-441-3910 Craig.genzlinger@dot.gov

FHWA Arizona Division Kelly LaRosa,
602-382-8991 602-712-7601
Kelly.larosa@dot.gov

ADOT RSA Program

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	<p>Safety Engineer Michael Blankenship ➤ mblankenship@dot.gov Safety Edge Program is free and easy to apply Romare Truly, FHWA</p> <ul style="list-style-type: none"> ◆ Tracking federal proposals through Congress- will update us next meeting ◆ 23 people are currently in the FHWA office
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TOPIC	DETAILS
SHSP UPDATE	<p><u>Arizona Strategic Highway Safety Plan (SHSP) Update (Don Sneed, ADOT-MPD)</u></p> <ul style="list-style-type: none"> ◆ Update to the 2007 SHSP plan ◆ Wilson & Company is the consultant on the project ◆ HSIP funds are available, must be consistent with the SHSP plan ◆ Send info to Garren, Norma Bowman, Jeremy Nelson and Rose Whitehair ◆ 2 handouts were provided ◆ Data driven that integrates the 4 E's of engineering, education, enforcement and emergency medical services ◆ This is a statewide performance measures, goals and objectives, and emphasis area, then provides strategies to improve transportation safety on all public roadways ◆ 15 month timeline to be completed on March 2014 ◆ Develop strategies to reduce fatal and serious crashes ◆ Broad range of stakeholders- FHWA, ADOT, DHS, DPS, FMCSA, NHTSA and tribes ◆ Late July and August task force meetings ◆ The Safety Summit will be held in September with 400-500 attendees ◆ 80% of the fatalities are occurring on five states reservations. Arizona was the highest state. ◆ If the tribe is going to pursue a project should coordinate with the SHSP Map 21 ◆ Volunteer tribal representatives can join any of the 7 task force teams ◆ Fill out the form to be added to the mailing list and provide input to an area of your concern

TOPIC	DETAILS
RESEARCH STUDY UPDATE	<p><u>Research Study Update (Misty Klann, ADOT-MPD)</u></p> <ul style="list-style-type: none"> ◆ Tribes in Transportation Decision Making – how to improve ADOT relationships with the tribes, COG, FHWA, BIA FFA, and FTA and others ◆ Completed the interviews with all tribes in AZ and the consultant is reviewing the interview data for trends and recommendations will be presented to ADOT leadership in 2014

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	<ul style="list-style-type: none"> ◆ Finding new processes and opportunities that tribes can participate ◆ Seeking funding for tribes ◆ Interviewing 6 other states to find data trends and make adjustments Identifying ways for tribes to better assert their participation at key decision-making points in order to improve consultation and to facilitate better transportation funding opportunities. ◆ Interviewing 6 other states to conduct comparative analysis.
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TOPIC	DETAILS
ROW PROCESS Discussion	<u>ROW Process- terms & conditions of easements /MOU</u> <ul style="list-style-type: none"> ◆ Continued discussions on ROW and term limits ◆ Navajo/Navajo DOT requests a defined number of years for term limits ◆ Don, Rusty, DOJ and AG, DPS and others met in 2011 to discuss the issue ◆ Navajo/Navajo DOT/Navajo DOJ requests a clarification of the need for unlimited access and why this factor is important for ADOT to maintain and operate the state highways. ◆ Misty will follow up with the letter that was sent by Navajo DOJ to ADOT ◆ According to Holbrook District correspondence, in 2011, the ROW issue has postponed several projects on Navajo Nation. We need a solution.

TOPIC	DETAILS
ACTION ITEMS UPDATES	<u>Partnership Action Items updates</u> <ul style="list-style-type: none"> ◆ Still need to have a translator at the Chapter house meetings, closures need to be explained in Navajo to the residents

TOPIC	DETAILS
PARTNERSHIP UPDATES	<p>Rob Nelson – Holbrook District – Environmental Project updates : one project held due to the cultural artifacts found</p> <p><u>BIA Update</u> Calvin Castillo – Fort Defiance DOT Manager</p> <ul style="list-style-type: none"> ◆ 10 people retired from this unit and there’s a hiring freeze in place ◆ Certification classes have started to train operators on graters ◆ Bridge project has stopped because of the 401/404 permits <p>Roland Becenti – Western Navajo DOT Manager</p> <ul style="list-style-type: none"> ◆ N20 project has been the main focus ◆ 3 projects in construction

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- ◆ 2 people retired from his office

Norm Cody - Navajo County, Senior Engineer

- ◆ Red Dog Gravel Phase 1 started in 2009 – 45,000 tons to move and has been a big task
- ◆ Peabody Western Coal Company waived the gravel fees, provided water and fuel to the partnership
- ◆ Funding Partners NDOT, Apache County, Navajo County and Chapter Houses has supported the gravel crushing and hauling effort
- ◆ Water has been a huge issue and is expensive to haul
- ◆ Rock crushing, hauling funds and fuel is supported by all partners
- ◆ This is an excellent example of how well the partnership is working
- ◆ This program will provide an example for other counties to follow

Tim Dalegowski - Coconino County

- ◆ Funding is decreasing and will affect maintenance on 200 miles of BIA roads
- ◆ Section 1809 funds are expiring
- ◆ Need to find new ways to fund road maintenance
- ◆ Raw materials are needed: rock, gravel, water
- ◆ Begin a dialogue on the supplies needed for Coconino County

Don Sneed, MPD

- ◆ Overseeing the PARA project with Ft Defiance community, on routes N12, N10 and N7
- ◆ 10,000 seat stadium review, traffic counts, compiling data
- ◆ Rick Powers with Jacobs Engineering is the consultant
- ◆ Identification and plan for project funding sources
- ◆ Recommendations will be presented to the community in August 7

Misty Klann, MPD

- ◆ Informed the partnership that an ADOT Tribal Facilitator is being hired to facilitate the tribal partnership meetings (which Joy Keller-Weidman has been facilitating); and the future ATSPT meetings.
- ◆ The transition of the 3 tribal partnerships to an ADOT facilitator will take place this fiscal year.

Chuck Howe, Environmental

- ◆ ADOT is hosting the 2013 International Conference on Ecology and

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QUARTERLY MEETING NOTES

	Transportation Conference in Phoenix on June 23-27 at the Westin Kierland in Scottsdale.
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TOPIC	DETAILS
PARTNERING EVALUATION RATING PROGRAM (PEP)	<ul style="list-style-type: none"> ◆ <u>PEP results & complete rating form for this quarter</u> (Michelle Fink, ADOT) ◆ Hired 2 new Partnering facilitators for construction workshops ◆ Construction workshop tribal invitees – TERO, NEPA, Environmental, and Roads need to be on the invitee list – need contact info

TOPIC	◆ DETAILS
SUCCESS STORIES TEMPLATE	<ul style="list-style-type: none"> ◆ <u>Success stories & lessons learned</u> (Michelle Fink, ADOT-Communications) ◆ Submit success stories to Michelle on the template provided. Stories will be posted to the website and shared at the October meeting

TOPIC	DETAILS
UPDATED PARTNERSHIP CHARTER	<p><u>Distribute the updated Navajo DOT Partnership charter for new signatures</u></p> <ul style="list-style-type: none"> ◆ Added a couple of new stakeholder signatures ◆ Will bring charter to the October meeting for final signatures

TOPIC	DETAILS
NEXT MEETING TOPICS	<p><u>Next Meeting (Oct. 22, 2013) agenda items:</u></p> <ul style="list-style-type: none"> ◆ N20 & 89T update ◆ Tribal participation at the construction workshops on tribal lands ◆ SB 1317 and the ADOT Aeronautics group – Nancy Wiley ◆ Emergency response task team update ◆ AZ SHSP update ◆ NDOT Highway Safety update ◆ Debrief on the monsoon and plans for the winter storms

TOPIC	DETAILS
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FUTURE TRIBAL PARTNERSHIP MEETINGS	<u>Future Tribal Partnership Meetings</u> <ul style="list-style-type: none"> ◆ October 22 – possibly at NDOT or Dilkon ◆ January 29
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TOPIC	DETAILS
CLOSING COMMENTS/ MEETING FEEDBACK	<ul style="list-style-type: none"> ◆ Good to see everyone here ◆ Congratulations to Arlando on SB 1317 for getting airport funds for all AZ tribes ◆ Thanks to Taft and Jason for translating at the Chapter meetings ◆ Great meeting

PARTNERSHIP ACTION ITEMS:

Action	Responsible Person(s)	By when
APA conference information to Arlando	Misty Klann	June 30

Action	Responsible Person(s)	By when
Misty will follow up with Taft on the ROW topic and letter	Misty	July 15

Action	Responsible Person(s)	By when
Discuss with Jennifer and Floyd the ROW issue and provide an update to the partners	Misty	August 5

Action	Responsible Person(s)	By when
Ongoing issues with the translator at the Chapter Houses Taft, Jason and Misty have been doing it – as they can	Misty Michelle Fink	July 1

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Action	Responsible Person(s)	By when
Develop a list of TERO, NEPA and environmental contacts that should attend the Partnering construction workshops	Michelle Misty	July 15
Action	Responsible Person(s)	By when
Send Arlando a reminder of the October 22 steering committee meeting to be coordinated and scheduled in Dilkon	Michelle	June 26
Action	Responsible Person(s)	By when
Confirm the January 29 quarterly steering committee meeting scheduled in Flagstaff	Michelle	July 1
Action	Responsible Person(s)	By when
Send the success story template to all partners	Michelle	June 25
Action	Responsible Person(s)	By when
Send Norm Cody the template for the Red Dog success story	Michelle	As available
Action	Responsible Person(s)	By when
Ask Garren to send crash data info to Roland	Jeremy Nelson Garren Burbank	July 22
Action	Responsible Person(s)	By when
Collect cost estimates on the materials needed for BIA / Navajo roads and send to Arlando	Tim Dalegowski	July 15
Action	Responsible Person(s)	By when
Don to provide a safety plan update to all of the partners	Don Sneed	July 22

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MEETING FEEDBACK

1. How valuable was this partnership meeting for you? Rating based on 10 responses: **AVERAGE= 3.55**

Comments are as written on the Feedback form:

This meeting was not valuable 0.5 1.0 1.5	This meeting was somewhat valuable 2.0 2.5 (1)	This meeting was valuable 3.0 (2) 3.5 (2)	This meeting was very valuable 4.0 (5)
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- ◆ Valuable
- 2. What about this partnership meeting was most valuable to you?
 - ◆ SHSP, HSIP and Navajo updates
 - ◆ Good participation and discussions
 - ◆ There were no issues brought up today that affect the Holbrook District projects
 - ◆ Getting updated information. Provide updates on projects and programs to the steering committee
 - ◆ Updates from the partners
 - ◆ Gained a much needed insight of transportation all over Arizona
 - ◆ Communicating with partners is key
 - ◆ The participation in the dialogue
 - ◆ Partnership with ADOT, BIA, Counties and FHWA
 - ◆ Ability to collaborate and exchange valuable information especially on funding opportunities
- 3. What would have improved the effectiveness of this partnership meeting?
 - ◆ Missing a few members today
 - ◆ Hopi Tribe representatives participation
 - ◆ Better Attendance
 - ◆ This was my first meeting, so I can't really say
 - ◆ Meeting on Navajo Nation
 - ◆ Involvement and participation by all partners and staying throughout the meeting

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4. How do you rate the effectiveness of the Facilitators? Rating based on 10 responses: **AVERAGE=3.9**

Was not effective 0.5 1.0 1.5	Was somewhat effective 2.0 2.5	Was effective 3.0 3.5 (2)	Was very effective 4.0 (8)
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- ◆ Very developed and coordinated meeting
- ◆ Good job by everyone
- ◆ Very knowledgeable
- ◆ Joy is a Joy! Thanks!
- ◆ She is great!
- ◆ Very enthusiastic

5. How do you rate this partnership’s potential for partnering?
 Rating based on 10 responses: **AVERAGE= 3.85**

This partnership has no potential for partnering 0.5 1.0 1.5	This partnership team has some potential for partnering 2.0 2.5	This partnership team has good potential for partnering 3.0 3.5 (3)	This partnership team has very good potential for partnering 4.0 (7)
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- ◆ Very successful year! This was the one-year anniversary meeting.
- ◆ Good to see commitment from the steering committee members present
- ◆ The transitional in one year is great
- ◆ The communication between the partners is getting better.
- ◆ It has become strong; the committee is steering in the right direction.

6. What other comments do you wish to offer?

This partnership works well together, open discussions and positive outcomes.

The next Navajo Partnership meeting is Oct. 22, 2013.

Please send your action items updates to Michelle as soon as completed.