


2nd Annual Hopi Tribe Partnership Meeting


Hopi Tribe
 Arizona Department of Transportation
 Bureau of Indian Affairs – Western Regional Office
 Federal Highway Administration–AZ Division
 Coconino County
 Navajo County
 Navajo Department of Transportation
 Navajo Nation

October 2, 2009
 8:30 a.m.- Registration & Networking
 10:00 a.m.-4:00 p.m.- Meeting
 Hopi Veterans Memorial Center,
 Kykotsmovi, Arizona




LIST OF PARTICIPANTS HANDOUTS

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Handout 7	PARTNERSHIP CHARTER
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Handout 10	PARTNERSHIP NEXT STEPS
Handout 11	PARTNERSHIP MEETING FEEDBACK



MORNING AGENDA

8:30 - 9:30 a.m.	Registration <i>(Sign-in, obtain packet, continental breakfast & network)</i>
10:00 - 10:05 a.m.	Opening Blessing: <u>Archie Dawahoyeoma</u> , <i>Hopi Transportation Task Team member</i>
10:05-10:20 a.m.	Kick Off <u>Phillip Quochytewa</u> , <i>Hopi Tribe Council Presiding Officer & Hopi Transportation Task Team Vice Chairman</i> <u>Davis Pecusa</u> , <i>Hopi Transportation Task Team Chairman</i> Hopi Leadership Executive Overview
10:20-10:40 a.m.	Stakeholder Leadership Overview
10:40-11:20 a.m.	Hopi Presentation
11:20 –Noon	Partner Groups Presentation <i>What are your current projects that impact the Hopi Tribe? How can the Partnership assist those projects?</i>



AFTERNOON AGENDA

1:15 - 1:35 p.m. **Emergency Response Task Team Update**
Chuck Howe, ADOT Flagstaff District Environmental Coordinator

1:35 - 1:55 p.m. **Transit Update:** Lee V. Bigwater, Navajo Transit System, Department Manager III

1:55 - 2:15 p.m. **Break**


2:15 - 3:00 p.m. **Guidance/Goals and Direction for 3rd year**

3:00 - 3:15 p.m. **Update Partnership Charter**

3:15 - 3:40 p.m. **Complete Partnership Evaluation and Next Steps**

3:40 - 4:00 p.m. **Closing Comments and Meeting Feedback**

4:00 p.m. **Closing Blessing:** Phillip Quochytewa, Hopi Tribe Council Presiding Officer & Hopi Transportation Task Team Vice Chairman




2ND ANNUAL PARTNERSHIP MEETING OUTCOMES

Guidance for next year
Overview of the past year, including goals
Networking


PARTNERSHIP GUIDELINES

Complete openness – no hidden agendas
Follow through on commitments/communications
Check/nudge/remind as needed
Commit to attend meetings or send someone (*bring person up to speed*)
Communicate early and often
Understand different partner groups organizations (*structure, contacts, processes and protocols*)
Support and respect others (*know and honor traditions, cultures*)
Help build all partners capacity to understand issues/what we are talking about (*clarify terms, acronyms*)
If you don't know – ask (*all questions are good*)
Provide feedback honestly (*agree to disagree when needed*)
Schedule meetings ahead of time – support commitment to the team
Stay focused on common goals and purpose
Provide history and context to help promote understanding



PARTNER GROUPS PRESENTATION NOTES

PARTNER GROUP	SENIOR LEADER	PARTNER GROUP REPRESENTATIVE
HOPI TRIBE	<u>Phillip Quochytewa</u> , Hopi Tribe Presiding Officer	<u>Davis Pecoski</u> , Hopi Transportation Task Team Chairman
ARIZONA DOT	<u>Matt Burdick</u> , Director, Communications and Community Partnerships	<u>Lynn Johnson</u> , Holbrook District Engineer
FHWA	<u>Nate Banks</u> , FHWA Program Management & Technical Services, Senior Engineering Manager	<u>Manuel Sanchez</u> , FHWA Area Engineer
BIA	<u>Wendell Hoanika</u> , Hopi Agency, BIA Superintendent	<u>Herb Regay</u> , BIA Road Supervisor
NAVAJO COUNTY	<u>Jesse Thompson</u> , Navajo County Supervisor	
COCONINO COUNTY	<u>Mandy Metzger</u> , Coconino County Supervisor	<u>Tim Dalesowski</u> , Coconino County Public Works Transportation Planner
NAVAJO DOT	<u>Tom Platano</u> , Navajo Department of Transportation Manager	



PARTNERHIP DIRECTION

STEERING COMMITTEE DIRECTION

FOCUS FOR PAST YEAR:

- **Educate:** Learn about each other:
 - Processes
 - ORG Chart + Roles & Responsibilities
- **Develop Framework**
 - Communication/contacts
 - Information template
- **Identify** common key issues/projects and form task teams to help each other make improvements



PARTNERSHIP GOALS

GOAL#1: CONSULTATION
Subgoals:

- Develop mutual goals
- Identify jurisdictional issues
- Identify resources & limitations
- Identify available funding

GOAL#2: COMMUNICATION
Subgoals:

- Share information with timely feedback & responsiveness
- Communicate with honesty and respect
- Clarify roles & responsibilities
- Identify & address cultural & communication barriers



PARTNERSHIP GOALS

GOAL#3: COORDINATION
Subgoals:


- Meeting attendance and commitment
- Coordinate schedule of workload (projects)
- Improve transportation for Hopi
- Improve working relationships with other entities

GOAL#4: COLLABORATION
Subgoals:

- Develop common goals
- Build relationships
- Share the following resources:
Personnel, Equipment, Materials, Funding & Services

GOAL#5: COMMITMENT
Subgoals:

- Have ownership re: achieving common goals
- Do what you say do are going to do (be reliable)
- Attend meetings
- Improve working relationships with other entities



PARTNERSHIP GOALS

SMALL GROUP INSTRUCTIONS

Purpose:
Identify recommendations for the direction of the Partnership and Key Goals for its third year.


Complete the following in 20 minutes

1st JOIN YOUR ASSIGNED SMALL GROUP

2nd REVIEW THE PARTNERSHIP'S CURRENT DIRECTION & GOALS
See the Partnership Direction and Goals/Subgoals (above)

3rd IDENTIFY 3 KEY RECOMMENDATIONS FOR THE DIRECTION OF THE PARTNERSHIP'S 3rd YEAR (may include prioritized goals)

- Brainstorm recommendations and record on flipchart sheet for all to see
- Discuss and identify the commonalities; and combine where possible
- Reach agreement on 3 recommendations
- Record the final recommendations on an overhead transparency film
- Choose a spokesperson to present the recommendations to the large group




PARTNERSHIP CHARTER

MISSION STATEMENT
As Partners, our mission is to develop, foster & maintain good working relationships through communication, collaboration, consultation, and coordination to provide a safe and efficient transportation system for the movement of people, goods, & services.

MISSION ELEMENTS
Maintain Hopi quality of life through improved transportation infrastructure:

1. While recognizing Hopi Cultural social and religious traditions
2. Establish honest, open, and timely communication to build trust among partners
3. Mutual contribution of and efficient use of available resources
4. Resolve issues in a timely manner and escalate as needed
5. Join voices to promote public support, resources, and funding



PARTNERSHIP CHARTER

<p>VALUES</p> <ul style="list-style-type: none"> Follow through on assignments Speak in a respectful manner Commit to attend meetings Listen without prejudging Agree to disagree Lead by example Commitment Respectful Openness Discipline Honest Tactful Humor Trust 	<p>GOALS</p> <ul style="list-style-type: none"> + Communication + Collaboration + Consultation + Coordination + Commitment
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PARTNERSHIPS NEXT STEPS

Goal	Step	Responsible Partners (lead?)	By When

FEEDBACK

1. How valuable was this partnership meeting for you?

0.5 1.0 1.5	2.0 2.5	3.0 3.5	4.0
Not valuable	Somewhat valuable	Valuable	Very valuable

2. What about this partnership meeting was most valuable to you?

3. What would have improved the effectiveness of this partnership meeting?

4. How do you rate the effectiveness of the Facilitators?

0.5 1.0 1.5	2.0 2.5	3.0 3.5	4.0
Not effective	Somewhat effective	Effective	Very effective

FEEDBACK

5. How do you rate the effectiveness of the Presenters?

0.5 1.0 1.5	2.0 2.5	3.0 3.5	4.0
Not effective	Somewhat effective	Effective	Very effective

6. How do you rate this partnership's potential for partnering ?

0.5 1.0 1.5	2.0 2.5	3.0 3.5	4.0
No Potential	Some Potential	Good Potential	Great Potential

7. What other comments do you wish to offer?

Name:
Organization:
Position:
Email:
