



PARTNERSHIP STEERING COMMITTEE MEETING
August 1, 2013 QUARTERLY MEETING
 9:00 a.m.-3:00 p.m.

MEETING NOTES

| Attendees | | |
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| Davis Pecusa, Hopi Tribe | Heier, Ammon, FHWA | Kee Yazzie, ADOT Holbrook |
| Michael Lomayaktewa, Hopi Tribe | Kelly La Rosa, FHWA | Rob Nelson, ADOT Holbrook |
| Nada Talayumptewa, Hopi Tribe | Wendell Honanie, BIA | |
| Jonah Begay, NDOT | Lynn Johnson, ADOT Holbrook | |
| Taft Blackhorse, NDOT | Misty Klann, ADOT MDP | |
| Calvin Castillo, BIA Ft. Defiance | Anna Masayesva, Hopi Tribe | |
| Tim Dalegowski, Coconino County | Alberto Peshlakai, Navajo County | |
| Eric Descheenie, Navajo County | Myra Rothman, ADOT Flagstaff | |
| Michelle Fink, ADOT | Don Sneed, ADOT MPD | |
| Ruth Greenspan, ADOT | Rod Wigman, ADOT | |

Facilitators: Joy Keller-Weidman, Holon Consulting & Michelle Fink, ADOT, Communications, Office of Partnering
The next Hopi Partnership Steering Committee meeting is November 21, 2013.
See Attached roster for detailed contact information.

AGENDA ITEMS & HIGHLIGHTS

| TOPIC | DETAILS |
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| ◆ OPENING & WELCOME | Joy welcomed the Hopi Partnership and kicked off the quarterly meeting. She reviewed the handouts and facilitated the partner introductions and a brief description of where they work. |

| TOPIC | DETAILS |
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| ◆ MEETING OVERVIEW | Outcomes: <ul style="list-style-type: none"> ◆ Hopi Department of Transportation Updates ◆ Key Partnership Updates ◆ MAP 21 Safety Program-HSIP Presentation ◆ Arizona Strategic Highway Safety Plan (SHSP) and Safety Launch ◆ Section 106 Outreach ◆ Emergency Response Task Team Update ◆ ERFO: Emergency Relief for Federally owned Roads ◆ PEP: Partnership Evaluation Program (past results and current rating form) ◆ Future Meeting Planning |

| TOPIC | DETAILS |
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| INTRODUCTIONS see list above for attendees, listed right are new members & guests | Partner Groups represented include: Hopi – Michael Lomayaktewa, Hopi Department of Transportation Director, HDOT FHWA – Kelly La Rosa, Safety Engineer |

| TOPIC | DETAILS |
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| HOPI DEPARTMENT OF TRANSPORTATION (HDOT) UPDATE | <p>Hopi Department of Transportation (HDOT) Update (Davis Pecusa, Chairman, HTTT):</p> <ul style="list-style-type: none"> ◆ The Hopi Department of Transportation (HDOT) has been established on July 2, 2013 by the Hopi Tribal Council ◆ Introduced Michael Lomayaktewa, the new Transportation Director, transferred from the BIA. ◆ HDOT will be responsible for oversight and management of all road maintenance and construction projects throughout Hopi ◆ Working with many stakeholders on Hopi Transportation projects ◆ Transition period and developing a new maintenance program, changes at the BIA have forced them to move quickly ◆ Org chart demonstrates the new HDOT organization ◆ New 5 year plan to be established ◆ HDOT will eventually assume the road inventory from BIA ◆ Road Maintenance from Highway trust funds, will pay for construction ◆ Eventually replace Red Plains consultant with a HDOT civil engineer ◆ HDOT's Staffing will include: a) Director of HDOT; b) Office Manager; c) Secretary; d) Maintenance Foreman; e) three Heavy Equipment Operators; and, f) Civil Engineer Technician ◆ Reconciliation process needs to be completed, ground work to established ◆ 2 construction projects in progress ◆ Several projects in design to be ready in January ◆ Need IGA maintenance agreements with Navajo and BIA maintenance ◆ Consolidating records to organize the new HDOT office ◆ Contracting with BIA ◆ Plan to work with the FHWA directly in the future ◆ Review the 170 to be in compliance with MAP 21 ◆ Follow up with the BIA on MAP 21 road inventory and the funding for the new 400 miles of roadway ◆ Appreciate the Navajo DOT and BIA support on the maintenance needed on Hopi Roads <p>Michael Lomayaktewa, HDOT Director</p> <ul style="list-style-type: none"> ◆ Been on a fast track since joining the Hopi Department ◆ Other tribal programs have been very receptive and helpful to the new dept. ◆ Looking forward to working with everyone |

| TOPIC | DETAILS |
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| KEY PARTNERSHIP UPDATES/TOPICS | <p>ADOT District (Holbrook) (Kee Yazzie)</p> <ul style="list-style-type: none"> ➤ Distributed the Holbrook Project list with descriptions and dates ➤ Five year transportation programs were outlined ➤ Several Projects in Development <p>See project list for dates and status of development</p> <ul style="list-style-type: none"> ◆ SR 264 Cross Canyon to Summit – 2014 road widening and pavement preservation, and install new cattle guards and bus pullouts |

- ◆ SR 264 Keams Canyon road widening is 60% plans, a water line needs to be relocated, and rights need to be determined. Project is being held up due to this.
- ◆ SR 264 Fish Wash Bridge to Cross Canyon, bridge replacement and shoulders, overlay and bridge, fencing and school bus pullout, January 2015
- ◆ SR 264 Burnside to Fish Wash , shoulders, overlay, bridge, fencing and bus pullouts, January 2016

To submit projects to be considered for the 5-year plan, contact Lynn Johnson, include specific concerns and background data to be submitted to the process

Park and Ride Lot to be considered, near Burnside Junction

The District Minor Funds are dwindling that will affect future small projects

Lynn needs assistance with permits for utilities. Tribal coordination needed for ROW needs to be established, and villages will need to have input on the easement area.

BIA (Wendell Honanie)

- BIA road maintenance program is facing many budget challenges. Operating on limited operations and labor ability. Due to budget constraints, set at \$344,000, has negatively affected the staff and BIA staff is at an all time low.
- The 25% budget cut for Hopi Maintenance affects travel, and unable to fill the vacancies due to hiring freeze
- 5 employees retired in May/June
- One equipment operator left
- 1300 miles of dirt roads that needs attention
- Repairing any monsoon damage will be the first priority
- Will be asking Navajo DOT to assist with grading
- Hopi will assume some of the road maintenance this year
- Transfer equipment and office space to Hopi road maintenance staff
- Continue to provide support to the Hopi Tribe with their maintenance needs

US 89 & N20 (Kurt Harris)

- On Feb. 20, US 89 experienced a land slide that closed US 89
- ADOT had to determine where the failure slip area was located – dry slip

Preferred Alternative:

- Shift roadway 60 feet upslope to be on more solid bedrock
- Construct a gravity buttress that would be anchored at the base of the slope
- 1.1M CY material (rock) from the existing cut would be required
- Delivery method: Construction manager at Risk (CMAR)

Timeline:

- 12-18 months for design, environmental process and right of way acquisitions
- Up to 12 months of construction
- Environmental and right of way clearances will be the longer schedule tasks

N20 detour was paved and could be open by August 29

Fencing is needed for livestock that wonder on the road which causes a safety risk

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| | <p>Section 106 Outreach (Misty Klann and Ruth Greenspan)</p> <ul style="list-style-type: none"> ➤ Ongoing effort with FHWA and all AZ tribes and those connected to AZ tribes ➤ Cultural resource management ➤ 106 does not cover all the culturally sensitive resources ➤ Moving forward team is responding to requests about procedures and roles ➤ Conversations with the tribes on 106 and other areas of concerns ➤ Very productive meeting with the Hopi Tribe to develop a MOU or programmatic agreement to handle basic or specific areas ➤ Will continue to meet with tribes statewide ➤ Communication gap between tribal transportation staff and cultural resources staff in the early phases of planning and ADOT ➤ Identified opportunities for the cultural staff to provide feedback and information to MPD and Environmental office ➤ Hopi cultural resources throughout Arizona and other areas can be affected ➤ Clearances are in the Hopi tribal policy – should formalize what they have been doing all along and reduce time delays |
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| TOPIC | DETAILS |
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| <p>MAP 21 SAFETY PROGRAM</p> | <p>MAP 21 Safety Program Presentation- HSIP (Kelly LaRosa)</p> <p>Examples of Eligible Projects for HSIP</p> <ul style="list-style-type: none"> • Eliminate roadside obstacles or hazards • Upgrade signage • Upgrade pavement markings • Rumble strips • Upgrade guardrail end treatments • Improvements on high risk rural roads <ul style="list-style-type: none"> • Street lighting <p>Arizona HSIP Funding</p> <ul style="list-style-type: none"> • Statewide HSIP (approx. \$32 million/year) • Local Government HSIP (approx. \$6 million/year to MPOs & COGs) • High Risk Rural Roads Program (HRRRP) • Railway-Highway Grade Crossing Program (RHGCP) • Road Safety Assessment (RSA) Program <p>New in MAP21</p> <p>MAP-21 Section 1112:</p> <ul style="list-style-type: none"> • Strategic Highway Safety Plans (SHSP) must have regular updates • Retroreflectivity Projects for maintenance • Non-infrastructure Projects • Performance Measures and Reporting requirements <p>http://www.fhwa.dot.gov/map21/</p> <ul style="list-style-type: none"> • Special Rules for High Risk Rural Roads (HRRR) and Older Drivers & Pedestrians. HRRRP no longer a set-aside • Safe Routes to School (SRTS) no longer a setaside, combined into new Transportation Alternatives Program (TAP) • Railway-highway crossing program still set-aside • Tribal Safety Plans <p>Strategic Highway Safety Plans (SHSP)</p> |

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| | <ul style="list-style-type: none"> • Data-driven, statewide plan of strategies that provide a framework for reducing highway fatalities and serious injuries • Developed through a collaborative process with safety stakeholders • Integrates the 4Es – Engineering, Education, Enforcement, and Emergency services • Considers the safety needs of all public roads • Guides investment decisions <p>Strategic Highway Safety Plans (SHSP) http://azdot.gov/Highways/Traffic/9620.asp Adopted in August, 2007 Arizona SHSP Emphasis Areas:</p> <ol style="list-style-type: none"> 1. Restraint Usage 2. Young Drivers 3. Speeding 4. Impaired Driving 5. Roadway/Roadside <p>Tribal Safety Program— Eligible Activities</p> <ul style="list-style-type: none"> • Managed by FHWA Federal Lands Highways - \$9,000,000 nationwide • Funding goals for each category: <ol style="list-style-type: none"> 1. Tribal Safety Plans 2. Enforcement and EMS 3. Education Programs 4. Engineering Improvements <p>Tribal Safety Plans – required under MAP 21</p> <ul style="list-style-type: none"> • Funding goal of 40% in first year • Allow for all tribes to develop a safety plan to identify and prioritize needs • Intent is to meet all requests if tribe has no existing plan • Maximum funding of \$10,000 to create a safety plan • Can apply to update an existing plan at a reduced amount <p>Needed Safety Planning Activities</p> <ul style="list-style-type: none"> • Data Collection • Data Analysis and Improvement • Road Safety Assessment • Ranked based upon: <ul style="list-style-type: none"> – Included in an existing safety plan – Funds leveraged with others <ul style="list-style-type: none"> – Part of a comprehensive safety approach <p>Application period will be 45-60 days</p> <p>Kelly LaRosa, FHWA Safety Engineer 602-383-8991 Kelly.Larosa@dot.gov</p> |
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| ARIZONA STRATEGIC HIGHWAY SAFETY PLAN (SHSP) AND | <p>Arizona Strategic Highway Safety Plan (SHSP) and Safety Launch Update (Don Sneed)</p> <ul style="list-style-type: none"> ➤ Executive Team developed to oversee the task team and the process ➤ Unique opportunity to provide input into the safety plan |

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| SAFETY LAUNCH UPDATE | <p>The first round Task Force 4- hour work sessions are scheduled in August 19-23 was provided, 2nd round will be mid September 9-13, 16-20, 23-27 and 3rd round in January 6-10. By serving on a task force, you can provide input in areas of interest and greatest importance to your community. Strategies to address the concerns will be developed.</p> <p>Save The Date - The Safety Summit is November 6 at the Desert Willow Conference Center 8 to 5:00. Invitations will be sent out in September.</p> |
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| ERFO PRESENTATION | <p>ERFO Presentation: Emergency Relief For Federally Owned roads (Ammon Heier)</p> <p>ER PURPOSE</p> <ul style="list-style-type: none"> • Authorized by Congress in 23 USC, section 125 • Repair or reconstruction of Federal-aid highways and roads on Federal lands damaged by: <ul style="list-style-type: none"> – Natural disasters – Catastrophic failures <p>from an external cause</p> <p>ER funds are intended for:</p> <ul style="list-style-type: none"> ➤ Restoring Fed-Aid Roads to pre-disaster conditions ➤ Replacement-in-kind <ul style="list-style-type: none"> ➤ Can design to current standards ➤ Can design a replacement bridge for current traffic projections ➤ Providing the State with Additional \$\$\$ (above and beyond annual allotment) to alleviate the burden <p>ER funds are Not intended for:</p> <ul style="list-style-type: none"> ➤ Covering all repairs ➤ Constructing new roads ➤ Improving roads ➤ Heavy Maintenance <p>Two Categories of Emergency Repair</p> <p>1. <u>Emergency Repairs</u></p> <ul style="list-style-type: none"> ◆ Restore essential traffic, minimize the extent of damage, or protect the remaining facilities ◆ Eligible at 100% within 180 days ◆ Eligible at normal pro-rata share beyond 180 days ◆ Important to get started quickly! <p><u>Permanent Repairs</u></p> <ul style="list-style-type: none"> ◆ Restore highway to pre-disaster conditions ◆ Eligible at normal pro rata share at 94.30% or 94.34% (even within 180 days) ◆ Betterments: <ul style="list-style-type: none"> ◆ Added protective features ◆ Changes which modify highway function ◆ or character ◆ Betterments are generally not eligible ◆ May be eligible if economically justified as beneficial to the ER program ◆ ER program must comply w/NEPA ◆ ROW acquisition (temp/perm) must follow the Uniform Act |

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| | <ul style="list-style-type: none"> ◆ ER: Categorical Exclusion (CE) w/coordination ◆ PR: Typically Categorical Exclusion w/exceptions ◆ Betterments ◆ Bridge Work ◆ Any impacts affecting resources <p>Ammon Heier Federal Highway Administration (FHWA) 602/382-8983 Ammon.heier@dot.gov</p> |
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| TOPIC | DETAILS |
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| PEP (APRIL 2013) RESULTS PEP RATING FORM | Results: <ul style="list-style-type: none"> ➤ Partnership has consistently high scores on communication and consultation. Continue to support for Hopi as they form the new Hopi Transportation Department PEP was explained to new members and completed by all attendees. |

| TOPIC | DETAILS |
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| DISCUSSION TOPIC | Discussion Topic: Road Maintenance support <ul style="list-style-type: none"> ➤ Review MOA with HDOT, NDOT and BIA for road maintenance ➤ BIA force account charges for the rental rate of the equipment only ➤ Blade operator can be provided by Farmington to Hopi, will charge hours of equipment use to BIA Hopi fund ➤ BIA needs to deliver maintenance funds as agreed ➤ Mission critical roads are being approved in Washington DC ➤ Label the request with "mission critical travel" phrase ➤ Working together towards common goal ➤ Look to resolve issues at the lowest level, if unable to, then elevate |

| TOPIC | DETAILS |
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| NEXT MEETING AGENDA | Nov. 21, 2013 AGENDA ITEMS: <ol style="list-style-type: none"> 1 Safety Summit /Program Update – Don 1 AZ Tribal Transportation Safety Summit planning update – Don 2 HDOT Update (MOU progress)- Davis 3 How to get Hopi project into the 5 year plan– Lynn 4 Help ADOT to understand what Hopi needs 5 Discuss meeting location – Hopi location – 1 time a year 6 Specific updates (narrative) regarding the progress of projects and issues in the ADOT Holbrook district 7 SR 264 (Keams Canyon & Burnside)- Davis <p>A. Discussion topic: Stay for the entire meeting (place on the agenda before lunch) review the steering committee roles and responsibilities</p> <p>B. What programs and resources are available from ADOT and the Counties?</p> November 21 potential future meeting agenda items: <ul style="list-style-type: none"> ➤ HDOT Safety program – Davis ➤ Funding opportunities outside of ADOT program |

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| | <ul style="list-style-type: none"> ➤ Processes – State Transportation Board ➤ What makes for successful projects? ➤ Maintenance MOU with BIA |
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| TOPIC | DETAILS |
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| FUTURE TRIBAL PARTNERSHIP MEETINGS | <p>Hopi Partnership will continue to meet 3 times a year: Hopi will choose a date in January or February for the next quarterly meeting.</p> <p>Always check the tribal website for updates: www.Aztribaltransportation.org</p> |

| TOPIC | DETAILS |
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| CLOSING COMMENTS | <ul style="list-style-type: none"> ◆ For once Hopi, Navajo and BIA are working together on road maintenance, rather than against one another ◆ A tribal facilitator will be transitioned on, to replace Joy in 2014. ◆ PARA program funds for a pedestrian program in March/April ◆ Congratulations to Davis for developing the Hopi Department of Transportation ◆ Share all information beforehand on meeting presenters attendance and any meeting schedule conflicts ◆ Hopi to increase involvement in NACOG process and projects |

NEXT STEPS:

| Action | Responsible Person(s) | By when |
|---|---|-----------|
| Park and Ride lot on SR 264, near Burnside Schedule discussion with Navajo and BIA | Calvin Castillo Kee Yazzie Darryl Bradley | August 30 |

| Action | Responsible Person(s) | By when |
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| Schedule HTTT and HDOT to meet with Lynn: Lynn needs assistance with permits for utilities. Tribal coordination needed for ROW needs to be established, and villages will need to have input on the easement area | Lynn Johnson Mike Lomayaktewa | Sept. 6 |

| Action | Responsible Person(s) | By when |
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| Invite Courtney Bear to join the Hopi Partnership and become involved on the Emergency Response Team | Michelle Fink Chuck Howe | August 30 |

| Action | Responsible Person(s) | By when |
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| Add Mike Lopker of Coconino County to roster | Michelle | Sept. 6 |

| Action | Responsible Person(s) | By when |
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| Be alert for MAP 21 funding availability announcement for Tribal Safety Plan Open application period is only 60-90 days, so begin now. | All tribes | Now within 90 days |

| Action | Responsible Person(s) | By when |
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| Identify Hopi representative to attend the SHSP task team monthly meetings and November 6 Safety Summit in Phx | Mike Lomayaktewa | Sept. 1 |

| Action | Responsible Person(s) | By when |
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| Identify staff at HDOT that needs to be involved in the 4 E's Schedule a workshop with Kelly Larosa Contact ITCA | Mike Lomayaktewa | August 30 |

| Action | Responsible Person(s) | By when |
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| Contact Ron Hall (TTAP) for examples or a template for Safety Plan | Tribal transportation personnel | Now |

| Action | Responsible Person(s) | By when |
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| Let Don know of additional people to be involved with the SHSP Task Force teams Attend the Nov. 6 Safety Summit in Phx | Partners | August 30 |

| Action | Responsible Person(s) | By when |
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| Consider applying for PARA planning funds (pedestrian study, etc) | Mike & Davis | March |

Please send your action items updates to Michelle as soon as completed.

MEETING FEEDBACK

1. How valuable was this partnership meeting for you? Rating based on 12 responses: 3.29

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| This meeting was not valuable 0.5 1.0 1.5 | This meeting was somewhat valuable 2.0 2.5 | This meeting was valuable 3.0 3.5 | This meeting was very valuable 4.0 |
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2. What about this partnership meeting was most valuable to you?

- ◆ Seeing some long time partners attend the meeting
- ◆ The changes happening at the Hopi transportation team
- ◆ Good for networking
- ◆ Understanding the next steps for the Hopi DOT
- ◆ The N20 and 89 update and the Hopi DOT
- ◆ Great turnout- most partners represented and participated
- ◆ Basically everything, the presentations: FHWA Safety, Hopi DOT and discussions
- ◆ The information provided

- ◆ Getting to know all the players
- ◆ Establishment of the Hopi Dept of Transportation! Meeting Michael Lomayaktewa and the next steps for the new department.

3. What would have improved the effectiveness of this partnership meeting?

- ◆ More Hopi Tribal Participation, this is your meeting
- ◆ Good
- ◆ Is a very good and effective meeting
- ◆ Shorter breaks
- ◆ Good meeting, just the way it was planned, very full agenda

4. How do you rate the effectiveness of the Facilitators/Presenters? Rating based on 24 responses: 3.66

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| Was not effective 0.5 1.0 1.5 | Was somewhat effective 2.0 2.5 | Was effective 3.0 3.5 | Was very effective 4.0 |
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- ◆ Kept the agenda moving and on schedule
- ◆ Kept the meeting progressing
- ◆ Kept everyone on the same page
- ◆ Joy has infinite knowledge and can anticipate questions

5. How do you rate this partnership’s potential for partnering? Rating based on 24 responses: 3.33

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| This partnership has no potential for partnering 0.5 1.0 1.5 | This partnership team has some potential for partnering 2.0 2.5 | This partnership team has good potential for partnering 3.0 3.5 | This partnership team has very good potential for partnering 4.0 |
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- ◆ Would like to see where the partnership goes, once Hopi starts reaching out to the partner agencies
- ◆ Excellent Partnering
- ◆ I see great things for the Hopi Nation
- ◆ Hopi Transportation has reached a milestone! A positive step forward and should make Partnering easier for all stakeholders to make progress. Congratulations!

6. What other comments do you wish to offer?

- ◆ Looking forward to working with Mike to access the HDOT needs
- ◆ Congratulations to Hopi on establishing the HDOT! It took 6 years and you did it!

Please send your action items updates to Michelle as soon as completed.

2013 National Tribal Transportation Conference, October 28 to November 1, in Shakopee Mdewakanton Sioux Community Mystic Lake Conference Center, Minnesota

SHSP Safety Summit, November 6 at the Desert Willow Conference Center, Phoenix, AZ

The next Hopi Partnership Steering Committee meeting is November 21, 2013.