



**PARTNERSHIP STEERING COMMITTEE MEETING**  
*Jan. 16, 2013: ADOT-Flagstaff District, Training Room*

Attendees		
Davis Pecusa, Hopi Tribe	Alberto Peshlakai, Navajo County	Kee Yazzie, ADOT
Danny Honanie, Hopi Tribe	Myra Rothman, ADOT	Jason Yazzie, NDOT
Darryl Bradley, Navajo DOT	Harold Riley, BIA- NRDOT	Jonah Begay, NDOT
Calvin Castillo, BIA Fort Defiance	Ray Russell, NDOT	Taft Blackhorse, NDOT
Tim Dalegowski, Coconino County	Garrett Silversmith, BIA	Henry Begay, BIA- Tuba City
Misty Klann, ADOT	Don Sneed, ADOT	Norman Cody, Navajo County
Michelle Fink, ADOT	Julius Tulley, NDOT	Lyneve, Begaye, NDOT
Ammon Heier, FHWA	Romare Truely, FHWA	Joy Keller Weidman, Holon
Chuck Howe, ADOT	Annette Talayumtewa, Hopi Tribe	
Lynn Johnson, ADOT Holbrook	Mervin Yoyetewa, Hopi Tribe	
George Mase, Hopi Tribe		

Facilitators: Joy Keller-Weidman and Michelle Fink

**The next Hopi Partnership meeting is April 10, 2013.**

*See Attached roster for contact information.*

**Agenda Items & Highlights**

TOPIC	DETAILS
<b>INTRODUCTIONS- see list above for attendees, listed right are the new members or guests</b>	<p>Joy welcomed the Hopi Partnership and kicked off the quarterly meeting. She reviewed the handouts and facilitated the partner introductions and a brief description of where they work.</p> <p>New attendees:            Hopi: Mervin Yoyetewa, Fern Talayumtewa            Navajo DOT: Taft Blackhorse, Julius Tulley, Ray Russell, Lyneve Begaye, Jason Yazzie            BIA: Harold Riley, Henry Begay, Calvin Castillo, Garret Silversmith            FHWA: Ammon Heier</p>

TOPIC	DETAILS
<b>HOPI TRANSPORTATION TASK TEAM (HTTT) UPDATE</b> ( <i>Davis Pecusa, Chairman, HTTT; Danny Honanie, Vice Chairman, HTTT</i> )	<p>Hopi is experiencing growing pains, recently interviewed for the Roads Manager position and offer has been made, now waiting for the acceptance. Should be on board within 60 days.</p> <p>Hopi Tribe working on taking over maintenance program from BIA. Will take over the facilities from BIA at Keams Canyon</p> <p>Davis's background is that he is retired BIA and familiar with the procedures and forms.</p>

Primary focus is on the Road Inventory and road maintenance agreements with NDOT to resolve overlapping road inventory on HPL and NPL areas. Will meet on Jan. 28 with BIA and NDOT to review inventory and maps before the March 30 inventory due date.

ARRA project on Route 2 is completed near Second Mesa. Involved a lot of paperwork and follow up

First Mesa project completed, extra funds transferred to another project  
Turquoise Trail, Route 4 is still in progress  
Low Mountain road is waiting for BIA approval

#### **Inventory**

- ◆ Some missing roads from the inventory
- ◆ Overlapping roads with NDOT- Low Mountain Rd on both
- ◆ Maintenance agreement with NDOT
- ◆ 1992 agreements that need to be updated
- ◆ Turquoise Trail boundaries are different
- ◆ Priority to resolve the inventory issues first

#### **Danny Honanie- Hopi Tribe**

Excellent dialogue with BIA and NDOT negotiating the inventory and agreeing on the overlapping boundaries and maintenance issues. Sharing the responsibility of the roads and making progress that will benefit both nations.

The January 28 meeting will focus on the maintenance agreements

#### **Merv Yoyetewa – Hopi Tribe**

Enthusiastic about the improved safety for the nations and the traveling public.

#### **George Mase – Hopi Tribe**

Proud of Hopi for the follow up and movement on projects. The villages identified the areas for improvements that will improve the appearance and the safety of the roads.

#### **DISCUSSION**

#### **Darryl Bradley – Navajo DOT**

Foster working partnership to address maintenance issues together  
Very positive momentum started since the October Partnership meeting

Updating the long range transportation plan  
Getting village input and involvement on road conditions and need

Oraibi Wash is underway, on winter shut down, will restart in March

SR 260 has some rough spots that need attention

**Harold Riley- BIA**

Overview of BIA/Hopi/NDOT December 5 & 6 Road inventory meeting  
Important to funding percentages as routes are added to inventory and will add funds to the Hopi funds

Mapped out the roads that are overlapping

80-90 routes were affected and agreed which routes would be Navajo or Hopi (depending on who the road services the most)

Maintenance agreement will be determined at the January meeting

Chapters that affected by the maintenance – 24 regions – the information must be shared with the chapter councils

Affects snow removal, bus routes, grading, etc

Collaboration with both nations is very important

**Lynn Johnson- ADOT Holbrook**

Finished 3 projects and 30 miles of new pavement

SR 264 has experienced increased fatalities near Ganado- suggest that sobriety check points be set up to slow traffic down

Received funding to do pavement preservation and a 5 foot shoulder widening in 2014 and 2015

Fish Wash and Ganado bridge projects in 2015

Bus and safety pullouts to be included

District Minor funding is being dissolved – districts will compete for funds

Maintenance and preservation of roads are key ADOT goals in 2014.

Magnesium chloride product – pretreatment for roads that harden and glue the dirt together. Surface will last about 6 months or could be applied 2 times a year. This will reduce the dust and pollution on village roads.

**Ammon Heier - FHWA**

FHWA will research funds for the pullouts as a safety issue on SR 264.

One turn lane near the school is being considered, need school feedback to establish in the right area

**Discussion Notes:**

Repairs completed on the SR 264 washout near Tuba City and is being monitored

Several DPS officers retired recently and not replaced, so less monitoring is occurring on SR 264, therefore increased accidents and speeding

DCR on corridor study Chinle area

Passing lane study – DCR report opinion did not support a passing lane

New statewide study is beginning – notify Matt Carpenter to be included

TOPIC	DETAILS
<b>PARTNERSHIP ANNUAL MEETING RESULTS</b>  <b>ACTION ITEMS UPDATES</b>	SRTS funding changed due to Map 21 – Misty will check with Brian Fellows for an update. ADOT is still deciding how to proceed with funding. Funding match will be required. The team reviewed and discussed the October Action item list. See attached.

TOPIC	DETAILS
1. Emergency Response: Routes and access (Review existing laws – what we can and can't do) (Review challenges & gaps snow-blocked roads, no signage on flooded roads and washes)  2. Snow removal- partnered efforts  <input type="checkbox"/> Consider forming a subcommittee ( form a multi-partner team : Hopi, Navajo, BIA, ADOT & counties) to develop “alternative local emergency plan”  <input type="checkbox"/> Consider forming sub-team: Partnership of Hopi & Navajo	<p><b>Chuck Howe</b> – Important for partners to know what defines an emergency for ADOT and that a team is established before the event.            If the guidelines are established prior to an event, the regulators will cooperate more readily.            See Emergency Response Fact Chart or Jan. 16 handout 5            Sharing lessons learned and debrief with ADOT emergency response teams to share solutions</p> <p>Danny suggested that ADOT attend the transportation meetings</p> <p>Navajo DOT has a command center in their new building that can be used during an event.</p> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>◆ Identify possible team members</li> <li>◆ Roger Dumgovie – Hopi Emergency contact</li> <li>◆ DEMA training – tribal liaison</li> <li>◆ Dave Nez- Navajo emergency director</li> <li>◆ Radio frequency established for all to use</li> </ul> <p><b>Emergency Task Team members:</b>            Hopi, Navajo, BIA, ADOT, FHWA, Coconino, Apache, Navajo Counties, DEMA, DPS, Communications            ADOT OES, Central Maintenance, Holbrook and Flagstaff            Chuck Howe and Courtney will help assemble a team and a meeting location            Send email contacts to <a href="mailto:CHowe@azdot.gov">CHowe@azdot.gov</a> by Feb.1</p> <ul style="list-style-type: none"> <li>◆ Establish relationships/ familiarize with roles</li> <li>◆ Each partners overview /share contact info               <ul style="list-style-type: none"> <li>○ Project activities</li> <li>○ Funding</li> <li>○ Processes</li> <li>○ Manuals</li> <li>○ ER management / department</li> <li>○ Inventory</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Resources</li> <li>○ Class/training</li> <li>○ Building/ structures/ OPS center</li> <li>◆ Share Lessons learned (applicable to all)</li> <li>◆ Next steps <ul style="list-style-type: none"> <li>○ Workshops</li> <li>○ Roundtable</li> <li>○ Annual meeting</li> <li>○ Ongoing, or as needed</li> <li>○ Any additional partners for step 2 (DPS, Sheriffs, hospitals, etc)</li> </ul> </li> </ul>
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TOPIC	DETAILS
<b>ANNUAL MEETING INPUT TO PARTNERSHIP FOCUS/ISSUES:</b>	<p>Programmatic Agreements for Maintenance Activities (Identify what we need the agreements for and area.)</p> <p>Hopi and BIA will provide an update at the April 10 meeting, after the Roads Inventory is completed.</p>

STEERING COMMITTEE DIRECTION
<p><b><u>FOCUS FOR YEAR: Direction for 2013:</u></b></p> <ol style="list-style-type: none"> <li>1. Programmatic Agreements for Maintenance Activities: <ul style="list-style-type: none"> <li>◆ Identify what we need the agreements for and area.</li> </ul> </li> <li>2. Emergency Response: Routes and access <ul style="list-style-type: none"> <li>◆ Review existing laws (what we can and can't do)</li> <li>◆ Review challenges &amp; gaps</li> <li>◆ (snow-blocked roads, no signage on flooded roads and washes)</li> </ul> </li> <li>3. Participate in Emergency Response gathering for Northeast region with all partners</li> <li>4. Continue Partnership of Hopi &amp; Navajo to collaborate on common issues</li> </ol>

TOPIC	DETAILS
<b>Action Item update</b>	<p><b>Communication and Sharing information among Partners; Results and Next Steps</b></p> <p>Change HTTT name to <b>Hopi Tribal Transportation Committee (HTTC)</b> to elevate the office within the tribal government and build authority.</p> <p>Glossary of Terms – to provide transportation terminology to new members of the Partnership and the Tribal Council</p>

TOPIC	DETAILS
<b>PEP</b>	Confirm subgoals & complete for Jan 2013

	All subgoals reviewed and approved as still viable, no changes to the subgoals
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TOPIC	DETAILS
<b>NEXT MEETING AGENDA ITEMS April 10</b>	<ul style="list-style-type: none"> <li>◆ www.Aztribaltransportation.org website review - Misty</li> <li>◆ Process – Routing paperwork through Hopi- George</li> <li>◆ SRTS update on criteria/ safety engineer updates - Ammon</li> <li>◆ Emergency Response gathering update - Chuck</li> <li>◆ Map 21 safety program criteria – Harold</li> <li>◆ Hopi Road inventory update – Merv/Fern</li> <li>◆ Hopi Transportation Update - Davis</li> <li>◆ ERFO presentation – Ammon</li> <li>◆ Spend 15 minutes on the PEP and Feedback forms comments and rating</li> </ul>

TOPIC	DETAILS
<b>MEETING FEEDBACK &amp; CLOSING COMMENTS</b>	<ul style="list-style-type: none"> <li>◆ Best attended quarterly meeting ever</li> <li>◆ A lot of information shared today</li> <li>◆ Navajo DOT is developing a transportation comprehensive plan – all the entities that are involved in the development of roads should be included</li> <li>◆ Ammon to conduct a ERFO presentation April 10</li> <li>◆ Very productive and good information</li> <li>◆ Bike and Safety plan is posted to the aztribaltransportation.org website</li> <li>◆ PARA studies – Apache County Ft. Defiance and Colorado Indian Tribes</li> <li>◆ Thanks for the snacks!</li> </ul>

TOPIC	DETAILS
<b>WEBSITE REVIEW</b>	April 10 meeting – Misty Everyone should check <a href="http://www.Aztribaltransportation.org">www.Aztribaltransportation.org</a> website monthly for updates, conferences links and meeting notes

**NEXT STEPS:**

Action	Responsible Person(s)	By when
Notify Matt Carpenter about passing lanes needs on SR 264	Don Sneed	Feb. 1
Notify Matt Carpenter that Darryl Bradley would like to provide input to the Statewide Study	Don Sneed	Feb. 1

Action	Responsible Person(s)	By when
Email emergency response member information (name, title, email and phone #) to Chuck Howe by Feb. 1 to set up initial ER gathering	Hopi - Merv, NDOT –Taft BIA- Calvin ADOT- Chuck, Courtney P, FHWA- Ammon Coconino- Tim Navajo – Alberto Apache- check with new Navajo partner DEMA – Chuck	Feb. 1
Action	Responsible Person(s)	By when
Schedule the Emergency Response Gathering in Feb	Chuck	March

Action	Responsible Person(s)	By when
Check with Brian Fellows about the SRTS program and how the Hopi Schools might be involved	Misty Danny	Feb/
Action	Responsible Person(s)	By when
Provide update on SRTS and collect updates from safety engineer to the steering committee	Ammon	March 1
Send Michelle the info for the Emergency Response Partner Fact Sheet	Ammon	March 1
Talk to Kelly about funds and update Hopi and ADOT	Ammon	Feb 15
FHWA will research funds for the pullouts as a safety issue on SR264.	Ammon	Feb 15
Action	Responsible Person(s)	By when
Update individual and group contact sheet information and remove nonparticipating members Send updated Roster to Misty Replace partnership roster on website with updated roster	Michelle Misty	March
Action	Responsible Person(s)	By when
View the aztribaltransportation.org website	All	ongoing
Action	Responsible Person(s)	By when
Send traffic report on SR 264 to Darryl	Lynn	Feb
Action	Responsible Person(s)	By when

	Person(s)	
Develop a list of acronyms and place on the website	Misty/ Romare	Feb
Action	Responsible Person(s)	By when
As key partnership Hopi Contacts to Michelle, exchange information, and respond to action items and emails as needed	Fern and Merv	ongoing

## **MEETING FEEDBACK**

### **1. How valuable was this partnership meeting for you? Rating based on 24 responses: 3.66**

This meeting was not valuable 0.5    1.0    1.5	This meeting was somewhat valuable 2.0    2.5	This meeting was valuable 3.0    3.5	This meeting was very valuable 4.0
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### **2. What about this partnership meeting was most valuable to you?**

- ◆ Hearing the progress of Navajo and Hopi Tribal transportation teams
- ◆ Being new to the group, I learned and obtained valuable info on what each partner is responsible. Keep the info coming!
- ◆ The dialogue and the attendance were good.
- ◆ Collaboration
- ◆ Learning how well versed the tribe is on current federal transportation provisions. The turnout was great!
- ◆ Meeting with the members face to face
- ◆ Davis's update on Hopi and the discussion on road inventory
- ◆ Building a working relationship with Navajo DOT
- ◆ Made important contacts
- ◆ This was my first partnership meeting, and every topic was valuable to me.
- ◆ Updated on engineering design/construction on AZ Hwy 264 was very helpful.
- ◆ Prepared on all action items
- ◆ Partners involved and open discussion
- ◆ Communicating and collaboration
- ◆ Continue development of relationship with Hopi & other partners
- ◆ Addressing concerns, issues and challenges for transportation on Hopi
- ◆ Discussing the ways Hopi & Navajo have been working together and reporting their progress. Discussing emergency response issues
- ◆ The sharing of info and ideas
- ◆ Attendance from all the departments and the initiatives
- ◆ Re-establishing interest in emergency response area
- ◆ Learning priority issues to be addressed and action item updates.

### **3. What would have improved the effectiveness of this partnership meeting?**

- ◆ None, meeting went well
- ◆ Meeting is getting to big!
- ◆ Presenters – those that gave agenda updates should be 5 mins or less
- ◆ Have every entity attend the partnership meeting to be effective.
- ◆ Maybe meet every 2 months to ensure effective and complete goals and assignments sooner.



- ◆ Noting it was good
- ◆ Presentation by tribal leaders
- ◆ If we can put in extra time to provide updated info
- ◆ PowerPoint display of current changes
- ◆ The emergency response information covered should have mostly been done in a separate meeting. Was not relevant to most Time should have been used for other discussion.
- ◆ The discussion was adequate for issues to be addressed at this point.

**4. How do you rate the effectiveness of the Facilitators/Presenters? Rating 3.66**

Was not effective			Was somewhat effective		Was effective		Was very effective	
0.5	1.0	1.5	2.0	2.5	3.0	3.5	4.0	

- ◆ Maintaining focus on items being brought forth by the group.
- ◆ Kept session on track and ability to get all involved in the discussions.
- ◆ Joy is very effective in making sure all topics were discussed
- ◆ Facilitators did a good job of ensuring that the meeting stayed on track and that relevant information was shared.
- ◆ Joy kept the meeting focused and moving. Drew out the information from partners.
- ◆ Keep focus on action items and the actions taken.
- ◆ I like it that there are some key leaders present.
- ◆ Kept the meeting on time and provide suggestions and recommendations
- ◆ Very good facilitating! Great job keeping us on track and engaged us to establish action items and outcomes.
- ◆ Very good
- ◆ Meeting flowed smoothly, enough discussion on each topic, everyone had a chance to provide input

**5. How do you rate this partnership’s potential for partnering? Rating 3.68**

This partnership has no potential for partnering			This partnership team has some potential for partnering		This partnership team has good potential for partnering		This partnership team has very good potential for partnering	
0.5	1.0	1.5	2.0	2.5	3.0	3.5	4.0	

- ◆ I value all input to individuals committing their time to this partnership.
- ◆ Good current and plan for future collaboration efforts
- ◆ Willingness to share resources
- ◆ Great attendance improvement since October
- ◆ I rate this overall partnership as effective and valuable
- ◆ Something that is needed, I hope that the partnership will continue
- ◆ Very effective and sharing information is valuable
- ◆ I think all partners are invested and committed to creating a strong partnership
- ◆ Looking forward to seeing accomplishments/ successes with the partnership

**6. What other comments do you wish to offer?**

- ◆ Please continue with emergency response agenda coordination meetings
- ◆ Continue to provide construction and /or design projects that are current or upcoming

- ◆ Thank you for the handouts
- ◆ Work towards solving some of the items on the partnership action list
- ◆ Good meeting, well attended and good representation during morning session.
- ◆ Very good attendance and participation

**The next Hopi Partnership meeting is April 10, 2013.**

**Please send your action items updates to Michelle as soon as completed.**