

Hopi Tribe Partnership Steering Committee Meeting Notes

WEDNESDAY, MAY 20, 2015

9 A.M. – 12 P.M.

ADOT Training Modular

1901 S. Milton

Flagstaff, AZ 86001

FACILITATOR: Bonnie Opie

ATTENDEES:

Michael Lomayaktewa, Hopi DOT

Don Sneed, ADOT

Lynn Johnson, ADOT

Myra Rothman, ADOT

Tim Dalegowski, Coconino County

Russ McCray, Navajo County (representing Alberto Peshlakai)

Introductions

The attendees introduced themselves and described their duties at their agency.

Agenda Review

Bonnie Opie, Acting Partnering Administrator, provided an overview of the agenda and asked the attendees if the agenda should be modified due to the low attendance. It was agreed to focus on the future of the Partnership and then determine if the other agenda topics should be covered.

Future of the partnership

Because the Hopi Tribe has determined that it will not use the ADOT Tribal Facilitator for this Partnership some decisions needed to be made about how it will move forward and what the meetings will look like without a facilitator. Bonnie let the attendees know that there were options for consideration including that the Hopi Tribe could pay for a consultant facilitator or change the Steering Committee meetings to operate as a working group or as coordination meetings. There was some frank discussion about what the Partnership wanted to accomplish, why the Partnership existed and what goals the attendees found important.

The attendees discussed working on goals outside of the Partnership meetings. They all agreed there were action items they could work on and that the Steering Committee meetings for this Partnership should evolve into working group meetings so that the Partnership can begin to make progress on its identified goals. They agreed to focus on the goal of “Increasing transportation safety” and in particular

the sub-goals of implementing the Hopi Highway Safety Plan, conducting Road Safety Assessments, and sharing traffic crash data.

For the time being they agreed that future meetings would be held from 9 a.m. to 12 noon and will focus only on working on the Implementation Action Plan safety goal. Don Sneed agreed to meet as needed with Partnership members following the working group meeting to allow the opportunity for updates. This will be announced at the beginning of the meeting to see if there is interest. Don will also coordinate the working group meeting and update the Implementation Action Plan based on the work accomplished or pending. Michael Lomayktewa will ask Miranda Nutumya if she would be willing to take notes for the working group; he will let Don Sneed know by the end of May.

The attendees agreed that several people on the meeting invitation were either previous presenters or guests and not agency designated Steering Committee members. They also agreed there could be two lists – one for those who would be invited to the meeting and one for people who would receive a notice of meeting note availability. It was agreed that Don would send an email to everyone on the current list that would inform them of the changes to the format of the Steering Committee meetings and would ask for each person to advise him if they still want to be invited to the meetings or if they just want to receive the notes or if they want to be removed from involvement with the Steering Committee entirely. Don will request that they respond within two weeks. The email will also advise them that they will be moved to the list of members who only receive the Partnership meeting notes if they do not respond by the deadline. He will also ask them to advise him if there is someone else that should be included as part of the working group or that should receive the notes. Bonnie and Don will coordinate on drafting the email.

Issue Resolution Chart

Due to the low attendance, this section of the agenda was not discussed.

Goal and Action Plan review

This agenda item was addressed as part of the “Future of the Partnership” discussion. The attendees agreed to focus on the goal of increasing transportation safety and in particular the sub-goals of implementing the Hopi Highway Safety Plan, conducting Road Safety Assessments (RSA’s), and implementing methods to share traffic crash data.

Updates

Due to the low attendance, this section of the agenda was not addressed.

Future Meetings

- August 12, 2015 – Steering Committee Meeting
 - This Steering Committee Meeting will become a “Working Group Meeting” and will be held in Flagstaff from 9 a.m. to 12 noon and will follow the format discussed in the “Future of the Partnership” section of these notes.
 - The agenda will also include planning the 2015 Annual Partnership Meeting.
 - Time will be allowed after each Working Group Meeting for updates if there is an interest.

- Don Sneed will send an Outlook calendar meeting invitation once the revised invitee list has been finalized.
- Don Sneed will draft the Working Group Meeting Agenda.
- December 16, 2015 – Annual Meeting
 - This meeting will be held at a location to be secured by Michael Lomayaktewa. Michael will report on this at the August 12, 2015 Working Group Meeting.
 - Lynn Johnson will ask Rod Wigman to be the moderator for the Annual Meeting.
 - Don Sneed will send a “Save the Date” calendar invitation by Outlook before the end of May. The tentative time will be from 9 a.m. to 3 p.m.

Partnering Evaluation Program (PEP) Process Rating

PEP was not completed for this meeting. The attendees agreed that PEP should only be completed once each year at the Annual Meeting.

Participant Meeting Evaluation Summary

Scores are based on seven evaluations with the exception of the first question which is based on six. Comments were taken from the evaluation exactly as written. Comments not provided on all evaluations.

Ratings: 1 = lowest 5 = Highest

1. Overall Rating of the Value of the Meeting for you: 4.17 out of 5

What about this meeting was most valuable for you?

- Candid discussion about our goals and objectives.
- Setting a new course for the partnership.
- Discussion was kept on track. Meeting was not stretched out just to have a meeting.
- The expectations for the following meeting.
- To hear from everyone on moving the partnership forward.
- Narrowing down “to do” list.

2. What would have improved this meeting?

- Better attendance.
- Better attendance.
- Better attendance.
- More partner participation.
- More attendance.

3. How do you rate the Facilitator? 4.57 out of 5

- Great job, Bonnie.
- Great job, Bonnie.
- Thanks for your guidance Bonnie, to help us move forward.

4. How do you rate the effectiveness of this team? 3.43 out of 5

Comments:

- Time will tell. It will be interesting to see how things work out.
- This will be determined after the next meeting.

5. What other comments or suggestions do you have?

Comments:

- No comments provided. honest

Hopi Tribe Transportation Partnership Steering Committee Meeting Agenda

WEDNESDAY, MAY, 20, 2015

9 A.M. TO 2 P.M.

ADOT Training Modular

1901 S. Milton

Flagstaff, AZ 86001

TIME	TOPIC	PRESENTER
9:00 a.m.	Welcome and Opening Prayer	Hopi Tribe
	Introductions	Don Sneed
	Agenda Review	Don Sneed/Bonnie Opie
9:15 a.m.	Future of the Partnership	Bonnie Opie
10:15 a.m.	BREAK	
10:30 a.m.	Issue Resolution Chart	Bonnie Opie
11:00 a.m.	LUNCH	
Noon	Goal and Action Plan Review	Don Sneed
12:45 p.m.	Updates <ul style="list-style-type: none"> • Hopi DOT/Hopi Transportation Task Team • Navajo DOT/Navajo Nation • BIA Western Region/Hopi Agency • ADOT Holbrook District/Multimodal Planning/Environmental Planning/Others • FHWA Arizona Division • Coconino County • Navajo County 	Partnership Members
1:45 p.m.	Future Meetings: <ul style="list-style-type: none"> • August 12, 2015 – Steering Committee • December 16, 2015 – Annual Meeting 	Don Sneed
	PEP	Bonnie Opie
	Meeting Evaluation	Bonnie Opie
2 p.m.	Closing Prayer	Hopi Tribe

